

## Memorandum

**TO:** Honorable Members of the Board of Supervisors

**FROM:** Dan Chipman, Finance Director

**SUBJECT:** Appropriation for Children Services Act (CSA) FY25 Budget Supplement

**DATE:** October 14, 2025

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**Recommended Action:**

**Approve the attached resolution to accept and appropriate \$42,889.88 for CSA Funds in FY25.**

**Background:**

The Department of Social Services is requesting a supplemental allocation in the amount of \$42,889.88 for the CSA program. These are being used to provide services to youth in the CSA program. The state portion of the above funds is \$28,002.80, and the local match is \$14,887.08. The local match will come from fund balance. The funds will be used according to the CSA guidelines. The funds need to be accepted and appropriated to the correct line items in the budget.

Attached please find a resolution and memo for your review. Should you have any further questions, please do not hesitate to contact me.

