



OFFICE OF THE COUNTY ADMINISTRATOR
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MEMORANDUM

TO:	Greene County Board of Supervisors
FROM:	Terry Beigie, Grant Writer
SUBJECT:	FY2026 Energy Efficiency and Conservation Block Grant Round 2 and Round 3
DATE:	October 28, 2025

Recommended action:

Approve the attached resolution to accept and appropriate \$99,940.00 for the Energy Efficiency and Conservation Block Grant Round 2 award and \$99,940.00 for the Energy Efficiency and Conservation Block Grant Round 3 award.

Background:

The County has received \$199,880.00 from the Virginia Department of Energy for Fiscal Year 2026 for the Energy Efficiency and Conservation Block Grant from Rounds 2 & 3. These funds will create a workforce development program for energy auditor education and certification to residents that will allow them to provide compliant energy audits in the Commonwealth. Greene County will partner with a contractor to complete this. There is no matching funds required for this program. A presentation from the contractor will be given at the October 28, 2025, meeting.

These funds need to be accepted and appropriated to the correct line item in the Fiscal Year 2026 budget. Attached, please find the resolution and front page of the

award contracts for your review. Should you have additional questions, please do not hesitate to reach out to me.

**RESOLUTION TO ACCEPT AND APPROPRIATE ONE HUNDRED
NINETY-NINE THOUSAND EIGHT HUNDRED EIGHTY DOLLARS
FROM THE VIRGINIA DEPARTMENT OF ENERGY**

WHEREAS, the County of Greene has received funding from the Virginia Department of Energy to create a workforce development program for energy auditor certification; and

WHEREAS, the funds in the amount of one hundred ninety-nine thousand eight hundred eighty dollars (\$199,880.00) need to be accepted and appropriated to the correct line item in the 2025-2026 budget of the County of Greene, Virginia.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Greene, Virginia that one hundred ninety-nine thousand eight hundred eighty dollars (\$199,880.00) be appropriated to the 2025-2025 budget of the County of Greene.

BE IT FURTHER RESOLVED that the County Administrator of the County of Greene, Virginia is authorized to make the appropriate accounting adjustments in the budget to all things necessary to give his resolution effect.

Adopted this 28th day of October, 2025.

Motion:

Second:

Recorded Vote:

Steve Catalano

Marie C. Durrer

Tim Goolsby

Davis Lamb

Francis McGuigan

Steve Catalano, Chair

Greene County Board of Supervisors

ATTEST:

Cathy Schafrik, Clerk

Greene County Board of Supervisors

Contract Number: C26-6018

**Virginia Department of Energy
and**

Greene County, Virginia

**(Energy Efficiency and Conservation Block Grant)
Round 2**

This contract is entered into this 17th day of September 2025, by Greene County, VA, hereinafter called the “contractor/grantee”, and the Virginia Department of Energy, hereinafter called “Virginia Energy”.

WITNESSETH that contractor/grantee and Virginia Energy, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF CONTRACT: The contractor/grantee shall perform all work and activities with the tasks, deliverables, and commitments outlined in their approved application for Energy Audit Training, which is incorporated herein by reference as *Attachment 1*. All work shall be carried out in compliance with applicable federal, state and agency requirements.

PERIOD OF PERFORMANCE: September 17, 2025 through April 30, 2027

APPROVED BUDGET: The contractor/grantee shall be awarded compensation based on the following approved budget of \$99,940.00.

METHOD OF PAYMENT: Upon receipt and approval of invoices with proper documentation, the contractor/grantee shall be reimbursed by Virginia Energy in accordance with the Commonwealth payment policies. Documentation of expenditures must be submitted with each invoice.

INVOICING: Virginia Energy will promptly pay the contractor/grantee after the contractor/grantee presents an itemized invoice for the activities performed and Virginia Energy’s authorized representative accepts the invoiced activities in writing. Invoices must be received by the 15th of each month. The final invoice is due no later than January 31, 2027. Invoice must include the following:

- a. Name and address of contractor/vendor materials sold to
- b. Materials on invoice must have line item from contract
- c. Invoice Date
- d. Invoice Number
- e. Project Number/Contract Number
- f. Description of materials
- g. Unit of measure
- h. Unit price
- i. Extended price
- j. If applicable, any freight/shipping

Contract Number: C26-6019

**Virginia Department of Energy
and**

Greene County, Virginia

**(Energy Efficiency and Conservation Block Grant)
Round 3**

This contract is entered into this 17th day of September 2025, by Greene County, VA, hereinafter called the “contractor/grantee”, and the Virginia Department of Energy, hereinafter called “Virginia Energy”.

WITNESSETH that contractor/grantee and Virginia Energy, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF CONTRACT: The contractor/grantee shall perform all work and activities with the tasks, deliverables, and commitments outlined in their approved application for Energy Audit Training, which is incorporated herein by reference as *Attachment 1*. All work shall be carried out in compliance with applicable federal, state and agency requirements.

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