December 13, 2023

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, DECEMBER 13, 2022, BEGINNING AT 4:30 P.M. IN PERSON IN THE COUNTY ADMINISTRATION BUILDING MEETING ROOM AND BY ZOOM VIDEO COMMUNICATION

Present were: Marie Durrer, Chair
Dale Herring, Vice Chair
Steve Bowman, Member – Attended Remotely due to illness
Abbey Heflin, Member
Davis Lamb, Member

Staff present: Brenda Garton, Interim County Administrator
Kelley Kemp, Assistant County Attorney
Kim Morris, Deputy Clerk
Jim Frydl, Director of Planning and Zoning
Tracy Morris, Director of Finance
Terry Beigie, Grant Writer
Melissa Meador, Director of Emergency Services

RE: CLOSED MEETING

Ms. Kemp read the proposed resolution for Closed Meeting.

WHEREAS, the Board of Supervisors of Greene County desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the county administrator position and the process of filing that position.

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the Board of Zoning Appeals, Board of Equalization, Planning Commission, and Thomas Jefferson Planning Commission.

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the county's organizational structure.

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the previous county administrator.

- Consultation with legal counsel employed or retained by the public body and briefings by staff members pertaining to actual or probable legal litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, regarding specific legal, namely, a breach of contract issue.

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the Emergency Services Department.

- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, regarding the volunteer fire companies.

- Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body concerning the RSA case and withdrawal.

- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically regarding the solid waste transfer station.

WHEREAS, pursuant to: §2.2-3711(A)(1), (A)(3), (A)(5), (A)(7), and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Greene County does hereby authorize discussion of the aforestated matters in Closed Meeting.

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board entered into Closed Meeting.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: OPEN MEETING

Upon motion by Davis Lamb, second by Dale Herring and unanimous roll call vote, the Board returned to open meeting.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

By unanimous roll call vote, members certified that only public business matters lawfully exempted from the open meeting requirement and only such matters as identified by the motion to enter into closed meeting were discussed.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: REAPPOINTMENT OF KEITH BOURNE TO THE BOARD OF EQUALIZATION

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board voted to petition the Circuit Court to reappoint Keith Bourne to the Board of Equalization for a 3-year term which will expire on January 13, 2026.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: REAPPOINTMENT OF JOHN MCCLOSKEY TO THE PLANNING COMMISSION

Upon motion by Dale Herring, second by Abbey Heflin and unanimous roll call vote, the Board reappointed John McCloskey to the Planning Commission for a 4-year term which will expire on December 31, 2026.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: REAPPOINTMENT OF ANDREA WILKINSON TO THE THOMAS JEFFERSON PLANNING DISTRICT COMMISSION

Upon motion by Dale Herring, second by Abbey Heflin and unanimous roll call vote, the Board reappointed Andrea Wilkinson to the Thomas Jefferson Planning District Commission for a 4-year term which will expire on December 31, 2026.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: REAPPOINTMENT OF CHARLES COVINGTON TO THE BOARD OF ZONING APPEALS

Upon motion by Abbey Heflin, second by Davis Lamb and unanimous roll call vote, the Board voted to petition the Circuit Court to reappoint Charles Covington to the Board of Zoning Appeals for a 5-year term which will expire on March 13, 2027.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: APPOINTMENT OF BILL ZUTT TO THE BOARD OF ZONING APPEALS

Upon motion by Abbey Heflin, second by Davis Lamb and unanimous roll call vote, the Board voted to petition the Circuit Court to appoint Bill Zutt to the Board of Zoning Appeals for a 5-year term which will expire on March 13, 2026.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: APPOINTMENT OF THOMAS MORUZA TO THE BOARD OF ZONING APPEALS

Upon motion by Abbey Heflin, second by Davis Lamb and unanimous roll call vote, the Board voted to petition the Circuit Court to appoint Thomas Moruza to serve as the Alternate on the Board of Zoning Appeals for a 5-year term which will expire on July 31, 2027.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Chair opened the meeting with the Pledge of Allegiance followed by a moment of silence.

RE: ADOPTION OF AGENDA

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board approved the agenda as amended by removing the minutes of the November 10, 2022 meeting to be voted on separately and removing 8. g. Modify the 2022 Board of Supervisors meeting schedule.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: MATTERS FROM THE PUBLIC

Mr. Hugh Davis was present to ask the Board to do as much as they can and as fast as they can to help the elderly and disabled with lower tax rates.

Ms. Cynthia Douglas was present, along with Mr. John Klump and Mr. Bob Emery to ask the Board to consider the addition of pickleball courts to the County.

Ms. Deborah Turck was present on behalf of the Electoral Board to ask the Board to petition the Circuit Court to hold the Special Election to fill the unexpired term of the Clerk of the

Circuit Court on the same day as the general election in order to save the taxpayers $15,000 that it would take to hold a Special Election.

RE: CONSENT AGENDA

Upon motion by Dale Herring, second by Davis Lamb and affirmative roll call vote, the Board approved the minutes of the November 10, 2022 meeting as presented.

a. Minutes of previous meeting

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Abstained
	Davis Lamb	-	Yes

Motion carried.

Upon motion Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board approved the consent agenda as amended with the removal of item 8. g.

b. Resolution to renumber a section of Old Route 33 to Route 663
c. Resolution of intent to reimburse – Water/Sewer vehicles and equipment
d. Request from Commissioner of Revenue for refund of real estate tax in the amount of $5,029.72
e. Request from Commissioner of Revenue for refund of tourism occupancy tax in the amount of $2,612.20
f. Request from Commissioner of Revenue for refund of real estate and personal property tax in the amount of $8,048
g. ~~Modify the 2022 Board of Supervisors meeting schedule~~

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: PUBLIC HEARING TO CONSIDER A REQUEST FROM DEAN FAMILY, LLC TO REZONE 8.84 ACRES FROM A-1 TO B-3 ON TMP NUMBER 60C-(A)-34 LOCATED AT 8587 AND 8591 SEMINOLE TRAIL

Mr. Frydl was present to share a request from Dean Family, LLC to rezone 8.84 acres from A-1 to B-3 on TMP number 60C-(A)-34 located at 8587 and 8591 Seminole Trail. He shared a map showing that all of the parcels surrounding this one are all zoned B-3. He said that the parcel does have frontage on Route 29 and access to all utilities. The parcels behind it are zoned R-2. He said that the Future Land Use Map designates this parcel as Mixed-Use Village. Rezoning the parcel to a B-3 zoning would promote the concepts in the Comprehensive Plan and make the area more marketable to expand the County's economic development while preserving the surrounding residential areas. Mr. Frydl said that the Planning Commission, at the November 16, 2022 public hearing, recommended approval 5-0.

The public hearing was opened and closed with no comments.

Mr. Lamb asked about ingress and egress of that area. Mr. Frydl said that the apartment rezoning is all part of the Stoneridge Drive, so that road would extend through there and all utilities would come through with the road.

Mr. Herring said that this rezoning seems appropriate based upon areas around it. Ms. Durrer and Mr. Lamb agreed.

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board approved the rezone as requested. (See Attachment "A")

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: PUBLIC HEARING TO CONSIDER A RESOLUTION AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF $5,461,659.19 TO THE FISCAL YEAR 2023 BUDGET TO FUND $2,000,493.64 OF CARRYOVER FUNDS FOR THE WATER SUPPLY AND TREATMENT PROJECT, $489,431.75 OF CARRYOVER FUNDS FOR PROFFERS, $34,294.80 OF CARRYOVER FUNDS FOR ARPA-EQUIPMENT, $1,350,000 APPROPRIATION FOR ASSET TRANSFER FROM RSA, $1,400,000.00 APPROPRIATION FOR THE ARPA-VATI-RISE BROADBAND PROJECT, AND $187,439.00 APPROPRIATION FOR JAUNT

Ms. Morris was present to ask the Board to consider a resolution that would authorize a supplemental budget appropriation in the amount of $5,461,659.19 to the fiscal year 2023 budget to fund $2,000,493.64 of carryover funds for the water supply and treatment project, $489,431.75 of carryover funds for proffers, $34,294.80 of carryover funds for ARPA-equipment, $1,350,000 appropriation for asset transfer from rsa, $1,400,000.00 appropriation for the ARPA-VATI-RISE broadband project, and $187,439.00 appropriation for Jaunt. She explained that Virginia code requires that for any supplemental appropriation that exceeds 1% of the adopted budget, the governing body must advertise and hold a public hearing to amend the budget. For Greene County, 1% of the adopted budget is $762,822.50. The Board needs to make a supplemental appropriation to the FY 23 budget in the amount of $5,461,659.19 to cover the expenditures as listed above. Ms. Morris said that, following the public hearing, she is seeking Board approval of the amended budget.

The public hearing was opened and closed with no comments.

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board approved the resolution as presented. (See Attachment "B")

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: PUBLIC HEARING TO CONSIDER THE ADOPTION OF AN ORDINANCE TO ALLOW THE BOARD OF SUPERVISORS TO APPROVE A PERFORMANCE BONUS FOR EMPLOYEES PURSUANT TO VIRGINIA CODE SECTION 15.2-1508

Ms. Garton was present to ask the Board to consider the adoption of an ordinance to allow for a performance bonus for employees pursuant to Virginia Code Section 15.2-1508. Ms. Garton said that, in October, the Board directed staff to do some analysis and present some options for either a salary adjustment or a bonus for county employees. This came about after a fair amount of conversation about pay regarding low salaries and salary inequities as well as other issues related to compensation of county employees. The Board has also authorized staff to hire a firm to conduct a pay study which staff is working on. The Code of Virginia requires the Board to pass an ordinance in order to provide bonuses to employees. The public hearing tonight is to consider that ordinance and then consider the options that are presented for how we might provide a bonus for county employees.

The public hearing was opened and closed with no comments.

Mr. Bowman said that he wanted to be clear that this bonus is not intended to address the overall compression and pay inequities that the Board knows exists. He said that those issues would be handled in a different way. This approach is to demonstrate good faith on the County's part to its employees that the Board is aware of the pay inequities.

Mr. Herring thanked Ms. Garton and staff for coming up with multiple options and he thanked Ms. Heflin for making this recommendation on behalf of the Board. He said that he is in favor of this and echoed Mr. Bowman's comments about staff understanding that this is not the fix for the pay issues.

Upon motion by Abbey Heflin, second by Dale Herring and unanimous roll call vote, the adopted the Ordinance approving a performance bonus for employees as presented. (See Attachment "C")

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Upon motion by Steve Bowman, second by Abbey Heflin and unanimous roll call vote, the Board chose option 18 as submitted by the Interim County Administrator for the bonus. (See Attachment "D")

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Ms. Garton thanked Tracy Morris and Lisa Roach for all of their work on this project.

Ms. Durrer emphasized that the Board appreciates each and every employee of the County.

RE: READOPTION OF THE EMERGENCY OPERATION PLAN

Ms. Meador was present to ask the Board to readopt the Emergency Operations plan as requested for first review during the meeting on November 10, 2022. She explained that we are required by the Code of Virginia to review and update our plan every four years which requires formal adoption and resolution from the Board. This has no direct impact to the budget. Ms. Meador said that she had asked Mr. Bowman to review the document in its entirety based on his background. There were some minor changes, but the document pretty much remained intact.

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board readopted the Emergency Operation Plan as submitted. (See Attachment "E")

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: AUTHORIZATION OF THE ADVERTISEMENT FOR A PUBLIC HEARING TO ADOPT THE PROPOSED ORDINANCE TO PROVIDE A REBATE FOR QUALIFYING VEHICLES ASSESSED IN FY2022 BY RETURNING SURPLUS PERSONAL PROPERTY TAX REVENUES COLLECTED IN FY2022

Ms. Deal was present to share the status of the project that she's been working on to return surplus personal property tax revenues collected in FY2022 by rebate to tax payers. She shared the steps that she has taken to date and said that she is ready to begin the final calculations in preparation for the public hearing. She said that she plans to post credits to taxpayer accounts by January 20, 2022 before delinquent notices go out and to start processing refunds in February. Ms. Deal shared new collection data and asked the Board if they wished to stay at a 70% rebate.

Mr. Herring asked Ms. Deal if she is seeking the approval of the Board to authorize a public hearing on January 10, 2023. Ms. Deal said that is correct.

Ms. Heflin asked if there would be more finalized numbers at that meeting. Ms. Deal said that she would be able to provide more detail at that meeting.

Mr. Herring thanked Ms. Deal and Ms. Tate for working on this and seeing that it is done fairly and correctly.

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board authorized the advertisement of a public hearing to be held on January 10, 2023 to consider rebates for qualifying vehicles assessed in FY2022 by returning surplus personal property tax revenues collected in FY2022.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: AUTHORIZATION TO APPLY FOR FY22 FEMA SAFER HIRING GRANT FOR FIRE FIGHTERS

Ms. Beigie was present to ask the Board for authorization to apply for the FY22 FEMA SAFER Hiring Grant for fire fighters. Ms. Beigie said that she had applied for the grant last February requesting 10 full time fire fighters after Ruckersville Volunteer Fire requested full time crew staffing. She said we were not selected for that grant. She said that she has requested feedback regarding the application. The next round will open on January 9, 2023 and close in mid-February. Ms. Beigie said that the grant covers all salary and fringe benefits for new firefighter hires for three years as well as the PPE required for the new hires and the cost of initial physicals for the new hires. However, the County would need to be prepared to pick up the personnel costs after the three years. The total grant request that we would be applying for if it were for 15 firefighters, which is the national recommendation, would be $4,521,330.

Mr. Herring asked if we were awarded the grant, would it start in October, 2023 and run through October, 2026. Ms. Beigie said yes. Mr. Herring said that they had previously looked at 10 full time positions, but wondered if we should request coverage from 6:00 a.m. to 6:00 p.m. Mr. Herring said that whichever coverage the Board chose to request, they must realize that after 3 years, we would have to cover those costs. Mr. Herring said that once you have paid staff, you will need a fire chief.

Mr. Bowman reiterated Mr. Herring's statements and suggested a Monday through Friday 6 to 6 approach so that we could support the volunteers.

Mr. Lamb shared his concerns for the costs associated with this grant after the 3 years are over. He said that the Board is already making appropriations of about $4 million dollars for water and sewer. Mr. Herring said that he disagrees as the county has a fire department that went on record and stated that they can no longer provide services as needed. Mr. Lamb said that he would like to see the call numbers to see if this grant is needed. Ms. Heflin agreed. She said that she is torn because she understands that we may need some help, but she is very concerned about the upcoming budgets. She said that she would like to see some statistical data.

RE: AUTHORIZATION FOR THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT FOR A PAY STUDY

Ms. Garton said that we have collected proposals for a pay study and will use a County Administrator appointed advisory committee to look at those proposals and make a recommendation about a firm to hire. Because having the figures from the pay study for implementation would be critical for the budget process next year, Ms. Garton said she'd like to not hold up the award of a contract until the January 10th meeting, so the request tonight is to pass a resolution that gives her the authority to execute a contract on behalf of the County, provided that it is not more than $50,000. The procurement policy actually refers to the County Administrator being able to execute a contract up to the limit, but the limit is not in noted. Ms. Garton said that she and Ms. Kemp have talked about the fact that that needs to be revised to reflect what she believes was the intent, but the number was never put in there. On purchases between $20,000 and $50,000, the policy requires that we get three written quotes, which we have. The resolution would allow Ms. Garton the authority to execute that contract.

Upon motion by Dale Herring, second by Abbey Heflin and unanimous roll call vote, the Board authorized the Interim County Administrator to execute a contract for a pay study. (See Attachment "F").

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: AUTHORIZATION FOR THE CHAIR TO EXECUTE A CONTRACT WITH THE RECOMMENDED BIDDER FOR THE WATER TREATMENT PLANT ACCESS ROAD AND THE RELOCATION OF WATER SUPPLY LINES

Mr. Lunsford was present to ask the Board to authorize the Chair to execute a contract with the recommended bidder for the water treatment plan access road and the relocation of water supply lines. On September 11, 2022 an RFP was advertised for the construction of a new roadway, which would begin at the end of Vista Heights Drive cul-de-sac. In order to access this new road, there will be improvements on the existing Vista Heights Drive such as widening the road, some curb improvements and a little bit of patchwork and a waterline relocation at Westover Estates due to an agreement that was made with the property owner as the existing water line goes across the property, which he would like to sell at some point, and is located right where he wants to build houses. A pre-bid was held on September 22, 2022 and the bid opening on October 12, 2022 and the low bidder was SL Williamson. They were slightly below the number two and they were significantly below numbers three and four, so that is the contractor we are recommending.

Upon motion by Dale Herring, second by Davis Lamb, and a unanimous roll call vote, the Board authorized the Chair to execute a contract with the recommended bidder for the water treatment plant access road and the relocation of water supply line as presented. (See Attachment "G").

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: AUTHORIZATION FOR THE CHAIR TO REQUEST APPROVAL FROM VRA FOR THE TRANSITION OF OPERATIONS ONCE WATER AND WASTEWATER OPERATORS HAVE BEEN HIRED

Mr. Lunsford was present to ask the Board to authorize the Chair to request approval from VRA for the transition away from RSA once water and wastewater operators have been hired. Ms. Kemp said that she and Mr. Lunsford and Mr. Haley have had several conversations regarding the consent letter from VRA. She said that this resolution says that we believe that the County has either met all of the requirements or made substantial progress as far as we could to this point and wish to keep moving forward with the separation. She said that they will have a call with VRA tomorrow morning for final guidance, as some things can't happen until immediately prior to takeover such as the transfer of licenses.

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board approved the resolution authorizing the Chair to request approval from VRA for the transition of operations. (See Attachment "H")

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: SET BOARD OF SUPERVISORS MEETING FOR DECEMBER 20, 2022 FOR THE PURPOSE OF INTERVIEWING CANDIDATES FOR THE COUNTY ADMINISTRATOR POSITION

Ms. Garton asked the Board to set a date for a Board of Supervisors meeting for the purpose of interviewing candidates for the County Administrator position. Virginia Code section 2.2-3712 outlines the procedures for a Board of Supervisors to go into a closed meeting. There is an exception that allows the governing body to do a closed meeting in a different manner if they are interviewing candidates for their CAO position. It says specifically, the provisions of the chapter don't apply for a closed meeting of any public body held solely for the purpose of interviewing candidates for the position of their chief administrative officer. Prior to any such closed meeting for the purpose of interviewing candidates, the public body shall announce, in an open meeting, that such closed meeting shall be held at a disclosed or undisclosed location within 15 days thereafter. The action the Board needs to take is to move to set this meeting on December 20, 2022 beginning at 8:45 a.m. at an undisclosed location for the purpose of interviewing candidates for the County Administrator position, as allowed by Virginia code section 2.2-3712. B. which allows you to set the meeting, but not announce the place, where you will be allowed to go into closed meeting for that purpose and discuss the candidates and everything associated with the interview process.

Upon motion by Abbey Heflin, second by Dale Herring and unanimous roll call vote, the Board set a meeting date of December 20, 2022 for the purpose of interviewing candidates for the County Administrator position.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: BOARD AUTHORIZATION FOR THE COUNTY ATTORNEY TO PETITION THE CIRCUIT COURT OF GREENE COUNTY TO FILL THE VACANCY CREATED BY THE RESIGNATION OF SUSAN DUCKWORTH, CLERK OF THE CIRCUIT COURT

Ms. Kemp was present to ask for authorization to petition the Circuit Court of Greene County to fill the vacancy created by the resignation of Susan Duckworth, Clerk of the Circuit Court. Ms. Kemp said that the State Code says if someone leaves an elected position within 12 months of the vacancy, the Board can petition not to have a special election. The timing of Ms. Duckworth's resignation brings question for clarification of that 12-month timeline because, technically, her resignation date would leave a 3-week gap where Greene County may not have a legitimate Clerk. Ms. Kemp said that she feels this is a fairly unique situation that does not happen often. She said that her legal advice, after extensive research, is to hold a special election prior to the general election in November, even though it is logistically difficult and expensive.

After much discussion between the Board, the County Attorney and Ms. Turck, the Board decided to petition the Judge to hold the special election for the Clerk of the Circuit Court on the same day as the general election and note the short time-frame and cost to the taxpayers as reasons.

RE: RESOLUTION TO AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE GRANT APPLICATION WITH ROUTE 33 HOLDING FOR THE SEPTIC LOCAL PARTNER PROGRAM

Ms. Beigie said that she was contacted last week about a grant opportunity which would help Mr. Stoner and Route 33 Holdings bring public sewer to the mobile home parks located at the intersection of Route 29 and Route 33. This grant requires the commercial enterprise to partner with a county or locality. There is no cost to the locality and the funds that have been set aside by DEQ for this are different than the funds that we have applied for in the past for the Stanardsville Sewer operation, so we're not competing against ourselves in any way. Ms. Beigie said that she wanted to be sure that this is something that the board is interested in collaborating with as this is a new situation that we have not had in the past. This application shows that the full project is about $1.6 million and Mr. Stoner is requesting $700,000 of the $5 million from DEQ. The application is due Thursday and we have to be the submitting partner in this situation.

Ms. Durrer asked for clarification that there is no cost to the locality. Ms. Beigie said that is correct.

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board authorized the County Administrator to execute the grant application with Route 33 Holdings for the Septic Local Partner Program grant. (See Attachment "I")

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: CENTRAL VIRGINIA REGIONAL HOUSING PARTNERSHIP STRATEGIC PLAN

Mr. Ned Galloway, Chair of the Thomas Jefferson Planning District Commission, was present in his role as the Chair of the Central Virginia Regional Housing Partnership. Mr. Keith Smith was also present. Mr. Smith is also a member of the Thomas Jefferson Planning District Commission, serving as their Treasurer and the Regional Housing Partnerships Vice Chair. They were present to give an overview of the Housing Partnership. He said that Mr. Smith will be sharing some information and data specific to Greene County. The partnership was created because of the problems finding housing affordability which is a regional problem that needs regional solutions. Greene county is represented by Planning Commissioner, Mr. Ron Williams, who serves on the Regional Housing Partnership which meets four times a year. Mr. Galloway said that he is happy to report that over $4 million of funds have been leveraged to go towards the affordable housing issues in our area. He said they collect and then analyze data and then share that data out so, the partnership can serve as a resource to a body like the Board of Supervisors and the County staff. He also said that Ian Baxter, who is the TJPDC staff member who works with the Housing Partnership, and the Thomas Jefferson Planning District Commission's Executive Director, Miss Christine Jacobs were present and said that he'd be remiss if he didn't pass along grateful appreciation that the Board provided resources and funding specific to the Regional Housing Partnership.

Mr. Smith said that he is also a real estate professional for 35 years. He shared housing numbers specific to Greene County. One of the things that the regional Housing Partnership was able to do was help Greene County by providing $114,000 in rent relief from the Rental Relief Act.

Mr. Herring asked Mr. Smith if he could see the housing situation improving. Mr. Smith said that he does not see any price drops because the inventory is so low and the need is so great. He said that this is a national problem.

Mr. Smith shared that they plan to have an annual summit in March and another event in the summer.

Ms. Durrer thanked Mr. Galloway and Mr. Smith for their presentation.

RE: THOMAS JEFFERSON PLANNING DISTRICT COMMISSION HOME-ARP GRANT ALLOCATION PROCESS

Mr. James Howard was present to share with the Board that, thanks in large part to the TJPDC and Jim Frydl, Greene County will receive a little over $347,000 to help its residents that are struggling to achieve permanency and stability through services such as education and training, job search activities, child care, housing counseling and more. He said that he is present tonight to ask the Board to accept these funds so that his department can begin to share this opportunity with Greene's residents.

Mr. Ian Baxter of TJPDC was present to share the specifics of the grant with the Board. He said that all participating jurisdictions in the home program across the country received this money as a part of the American Rescue Plan. It is specifically for qualifying populations, primarily folks experiencing homelessness, those at risk of homelessness, those attempting to flee domestic violence, dating violence, sexual assault, stalking or human trafficking, and then veterans and families that include a veteran family member that meet one of the preceding criteria, as well as any other populations where providing supportive services would prevent that family or individual's homelessness. One of the options that localities have is to provide supportive services. The list of eligible activities is pretty extensive. TJPDC is helping the governing boards and county staff to make sure that they have an idea of how they want to spend the funding, then working directly with staff after the governing board indicates that there is an appropriate use of funding for us to eventually submit our Allocation Plan and Annual action amendment to HUD by the end of February. It is due on March 31, 2023. If everything goes as planned, TJPDC will open up the allocation plan for the whole region on January 18, 2022, with a formal adoption at the TJPDC meeting on February 2, 2023. This money was allocated by Congress and it is use it or lose it by the end of 2029. It is a really great opportunity to provide families with some much-needed help and also potentially leverage it into increased staffing. TJPDC is seeking the Board's approval so that we can put this into our draft allocation plan for the region to submit to HUD. There is no local match required by the locality and there is no requirement for a continuation of funding once the grant is finished.

The Board thanked Mr. Baxter for his presentation.

RE: VOLUNTEER RECRUITMENT AND RETENTION PROGRAM

Chief Dustin Clay of the Stanardsville Volunteer Fire Department was present to share a proposed volunteer recruitment and retention program with the Board. He said that the program talks about how we need a retention program here in Greene to keep volunteers because they are dropping off tremendously due to people having to work extra jobs to make up for higher taxes and the increased cost on everything. This program is used throughout the country in different localities with Pennsylvania as an example and everyone knows that Pennsylvania keeps their volunteers very strong. So basically, the program lists qualifying participants and talks about what you have to accomplish and keep to maintain that status starting from the junior firefighter all the way up to the fire chief. There are many required certifications which take a lot of time and cost a lot of money. As of right now, volunteers only get $25 off on their taxes for the year. This year, they didn't get that because apparently the email didn't go through. He said that everyone knows that the taxes were a little bit higher this year and that they actually lost four people this year so far, because they couldn't give the time because they were working two and three jobs. He said that others have taken a step back so they could work extra hours at their job to make extra money. He said that if you run the numbers, just for Stanardsville, yearly, you're looking at $60,000 for about 26 to 30 people, whereas if you had to have paid staff, at just one firehouse, it would cost $1.97 million for 35 people according to salary numbers for this area, including Albemarle and Charlottesville, not including overtime. You're looking at over $2 million for 35 people for one firehouse, whereas you could spend $60,000 for 26 to 30 people. This program can help to keep the taxes down in Greene and keep the volunteer departments running strong.

Mr. Herring said that the group that came up with this plan has been meeting for quite a while. He stressed that Greene County came very close to losing a department this past year and the volunteers are working very hard and working together to maintain a volunteer fire agency. He said that we need to support the volunteers as much as we can because they are critical to our County.

Mr. Bowman said the Chief Clay and his team have worked very hard on this proposal. He feels this is something the Board should consider so that taxpayers don't suffer later.

Ms. Durrer said that there has to be some kind of incentive to get volunteers. She said that she's not sure this is the right program, but she would like to delve into this issue more and find a way to show the volunteers appreciation.

The Board thanked Chief Clay for his presentation.

RE: FINANCE QUARTERLY REPORT

Ms. Morris was present to share the financial report for the 4th quarter ending June 30, 2022. The contingency balance is $166,016.74. The supplemental appropriations that were approved were in the amount of $25,249,508.81. This includes grants for donations and carryover programs. The cash balance for the Treasurer's report to the Board as of June 30, 2022 is $28,130,837.33. The revenue detail summary report in the Board packet provides detail for all revenue categories. The Real Property Tax chart compares the current revenues and budgets to the previous fiscal year. Tax collections in Greene County are on December the 21st and June the 22nd. The real property tax has an increase of $527,149.53 from FY 21 to FY 22. Personal Property Tax has an increase of $1,549,426.51 from FY 21 to FY 22. That amount will also include people that pay taxes in June for December as well. The local sales and use tax had an increase of $184,038.80. Hotel and motel room tax has an increase of $83,067.20. Restaurant food tax has an increase of $219,484.66. The remaining category of permits and other licenses has an increase of $89,774.73 over the previously collected fiscal year revenue. There is a decrease in restaurant and food tax in FY 19 and a decrease in permits and other licenses in FY 21. All other categories have received an increase in each fiscal year. The expenditure details summary in the Board packet provides detail for all expenditure categories. The total spent to date for all funds is $104,631,688.73 which is broken down in the following percentages:

General Fund - 51%
Social Services - 2%
CSA - 2%
Solid Wastes - 3%
Schools - 40%
Capital Projects - 1%.
Debt service - 1%
School construction - 0% because it's actually less than 1%

The quarterly year to date categorical expenditures for the general fund are the major categories of the general fund which is broken down in the following percentages:

General government administration - 6%
Judicial administration - 2%.
Public safety - 19%
Public Works - 2%
Health and Welfare - 2%
Education which is PVCC - 0% because it's less than 1%
Parks and Recreation - 1%
Community Development is 2%
Non-departmental - 66%.

The total expenditures are being spent at 88.2% of the budget.

Ms. Garton shared with the Board and the public that she has received Ms. Morris's resignation. She said the Ms. Morris will retire effective December 31, 2022 with 22.5 years of service to Greene County. Ms. Garton thanked Ms. Morris for her service to the County and her care for her responsibilities and for her community. Ms. Garton said that we wish her all good things in retirement and happiness and rest.

The Board concurred and thanked Ms. Morris for her service.

Ms. Morris thanked the Board and said that she appreciates the opportunity to serve her community and said that it has been an honor.

RE: BOARD LIAISON REPORTS

Mr. Lamb said that he attended a soil and water today at PVCC.

Ms. Durrer said that she attended a Jail Board meeting last week. She said they are working on a budget for the upcoming year. She said that she will attend a Workforce meeting tomorrow.

Mr. Lamb said that the Ruckersville Advisory Committee was cancelled.

Mr. Herring said that TJPDC met December 1, 2022. He said there are several items discussed such as the Regional Transit Governance Study, the DRPT grant for the 310 with mobility management and David Blount was there for a general assembly preview. He said ESAB will meet next Tuesday at 6:00.

Mr. Bowman said that he attended the VACO conference in November and had a preview of the State budget and the tax policy as it relates to local government. He attended the Planning Commission meeting on November 16, 2022 and they discussed the transportation portion of the Comprehensive Plan. That plan should be coming to the Board in the near future. He attended the RSA meeting on November 17, 2022 where Ms. Garton and Mr. Lunsford were present. The School Board meeting will be held tomorrow.

RE: COUNTY ADMINISTRATOR REPORT

Ms. Garton said that because we didn't have a second meeting in November, her October and November monthly reports were included in this Board packet. In regards to the RSA transition, Mr. Lunsford has been working hard to try to fill all of his staffing needs in order to be able to take that over. He's filled two administrative positions counting himself. He has three water operators on board, three sewer operators on board, three maintenance staff, and one part time meter reader and he still needs to hire one customer service representative and two maintenance staff, so he's very close.

RE: OTHER ITEMS FROM THE BOARD

Mr. Herring wished everyone Merry Christmas, Happy Holidays and safe travels and said that enjoy your time with your families.

Ms. Durrer said Merry Christmas to all County employees and thanks them for working diligently to provide services.

Mr. Lamb asked for prayers for his wife.

Ms. Durrer thanked Mr. Bowman for attending virtually and said that she hopes he feels better soon.

RE: ADJOURN

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board meeting was adjourned.

Recorded vote:	Marie Durrer	-	Yes
	Dale Herring	-	Yes
	Steve Bowman	-	Yes
	Abbey Heflin	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Dale Herring, Chair
Greene County Board of Supervisors

Brenda G. Garton, Clerk
Greene County Board of Supervisors

O-2022-011

AN ORDINANCE TO REZONE APPROXIMATELY 8.84-ACRES PARCEL ON TMP# 60C-(A)-34 DEAN FAMILY, LLC FROM A-1, AGRICULTURAL TO B-3 (BUSINESS HIGHWAY AND HIGH INTENSITY). (RZ#22-004)

WHEREAS, §15.2-1427 and §15.2-1433 of the Code of Virginia, 1950, as may be amended from time to time, enable a local governing body to adopt, amend and codify ordinances or portions thereof; and

WHEREAS, §15.2-2280, §15.2-2285, and §15.2-2286 of the Code of Virginia, 1950, as amended, enables a local governing body to adopt and amend zoning ordinances; and

WHEREAS the Planning Commission advertised and held a public hearing on the proposed rezoning on, November 16, 2022, and all of those who spoke on this topic were heard; and

WHEREAS, the Planning Commission voted 4-0 to recommend approval of the request to rezone the subject property; and

WHEREAS, public necessity, convenience, general welfare, and/or good zoning practice support approval of this rezoning; and

WHEREAS, the Greene County Board of Supervisors caused to be published a notice of public hearing on this matter in the Greene County Record on December 1, and December 8, 2022, and

WHEREAS, the full text of this request was available for public inspection in the Greene County Administrator's Office, County Administration Building, 40 Celt Road, Stanardsville, Virginia 22973; and

WHEREAS on December 13, 2022, the Greene County Board of Supervisors held a public hearing on this matter, and all those who spoke on this topic were heard.

NOW, THEREFORE, BE IT ORDAINED, that the Greene County Board of Supervisors hereby approves Ordinance O-2022-011 to rezone the approximately 8.84-acre parcel on TMP# 60C-(A)-34 Dean Family, LLC from A-1, Agricultural to B-3 (Business Highway and High intensity). (RZ#22-004)

O-2022-011

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON DECEMBER 13, 2022.

Motion: Dale Herring
Second: Davis Lamb

Votes:

Durrer: Yes

Lamb: Yes

Bowman: Yes

Heflin: Yes

Herring: Yes

Marie C Durrer

Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST: Brenda G Garton

Brenda Garton, Clerk
Greene County Board of Supervisors

Board of Supervisors
December 13, 2022
Attachment B

RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY, VIRGINIA, TO AMEND THE FY 22-23 BUDGET AND APPROPRIATE FIVE MILLION FOUR HUNDRED SIXTY-ONE THOUSAND SIX HUNDRED FIFTY-NINE DOLLARS AND NINETEEN CENTS FOR VARIOUS PROGRAMS

WHEREAS, funds need to be appropriated to the FY 22-23 budget as follows: $2,000,493.64 of carryover funds for the water supply and treatment project, $489,431.75 of carryover funds for proffers, $34,294.80 of carryover funds for ARPA-equipment, $1,350,000.00 for asset transfer from RSA, $1,400,000.00 for ARPA-VATI-Rise Broadband project, and $187,439.00 for JAUNT; and

WHEREAS, the total expected expenditures and required supplemental appropriation for FY 22-23 exceeds 1% of the county's FY 22-23 budget, which requires a public hearing to amend the budget per Virginia Code Section 15.2-2507 (A);

WHEREAS, the funds in the amount of five million four hundred sixty-one thousand six hundred fifty-nine dollars and nineteen cents ($5,461,659.19) need to be appropriated to the appropriate line item in the 2022-2023 budget of the County of Greene, Virginia.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Greene, Virginia that following be appropriated to the FY 2022-2023 budget of the County of Greene, Virginia:

$2,000,493.64 of carryover funds for the water supply and treatment project
$ 489,431.75 of carryover funds for proffers
$ 34,294.80 of carryover funds for ARPA-equipment
$1,350,000.00 for asset transfer from RSA
$1,400,000.00 for ARPA-VATI-Rise Broadband project
$ 187,439.00 for JAUNT
$5,461,659.19 Total

BE IT FURTHER RESOLVED that the County Administrator of the County of Greene, Virginia is authorized to make the appropriate accounting adjustments in the budget to do all things necessary to give this resolution effect.

Adopted this 13th day of December, 2022.

Motion: Dale Herring
Second: Davis Lamb

Recorded Vote:

Steve Bowman	Yes
Marie C. Durrer	Yes
Abbey Heflin	Yes
Dale R. Herring	Yes
Davis Lamb	Yes

Marie C. Durrer
Marie C. Durrer, Chair
Greene County Board of Supervisors

ATTEST: Brenda G. Garton
Brenda G. Garton, Clerk
Greene County Board of Supervisors

Board of Supervisors
December 13, 2022
Attachment C

ORDINANCE NUMBER 2022-CO-7
AN ORDINANCE TO ALLOW THE BOARD OF SUPERVISORS TO APPROVE A PERFORMANCE BONUS FOR EMPLOYEES PURSUANT TO VIRGINIA CODE SECTION 15.2-1508

WHEREAS, Virginia Code §15.2-1508 sets forth the procedure, including the adoption of an ordinance, by which the Board of Supervisors may provide for payment of monetary bonuses to county officers and employees; and

WHEREAS, there has been an increase in inflation coupled with difficulty attracting and retaining employees; and

WHEREAS, the Board of Supervisors appreciates and values Greene County employees and their hard work; and

WHEREAS, the Board of Supervisors may, from time to time, wish to acknowledge and reward employees by providing a monetary bonus to employees.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Supervisors of Greene County, Virginia that:

1. Monetary bonuses for employees may be considered and awarded based on a recommendation from the County Administrator.

2. A "bonus" shall be defined as a lump-sum payment to an officer or employee that is not part of that employee's base salary.

3. Any permanent full-time or part-time employee may be eligible for a bonus, as determined by the County Administrator.

4. Any future bonuses are not guaranteed as a part of employment and are completely voluntary on the part of the County Administrator and Board of Supervisors.

This amendment shall take effect immediately upon passage.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON DECEMBER 13, 2022

Motion: Abbey Heflin
Second: Dale Herring

Votes:

Durrer Yes

Lamb Yes

Bowman Yes

Heflin Yes

Herring Yes

Marie C Durrer

Marie Durrer, Chairman
Greene County Board of Supervisors

ATTEST:

Brenda G Garton

Brenda Garton, Clerk
Greene County Board of Supervisors

Bonus Options Considered
December 13, 2022

Option	Description of Bonus for Full Time*	Minimum Bonus Paid	Maximum Bonus Paid	Total Bonus Cost	FICA	Total Cost
1	Incremental flat bonus amount per year by 5 year blocks of service over 1 yr., ranging from $100/yr. to $500/yr., No bonus if <1 yr.	$ -	$ 10,150	$ 201,600	$ 15,422	$ 217,022
2	Incremental flat bonus amount per year by 5 year blocks of service, ranging from $100/year to $350/yr.; Flat $100 if <1 yr.	$ 100	$ 10,150	$ 209,150	$ 16,000	$ 225,150
3	Flat amount per 5 year blocks of service, ranging from $500 to $3000; Flat $500 if <1 yr.	$ 500	$ 3,000	$ 148,000	$ 11,322	$ 159,322
4	Increasing % of salary in 5 year blocks of service, ranging from 1% to 3.5%**	$ 273	$ 3,565	$ 113,019	$ 8,646	$ 121,665
5	Flat amount per 10 year blocks of service, ranging from $500 to $2,000; Flat $500 for <1 yr.	$ 500	$ 2,000	$ 149,500	$ 11,437	$ 160,937
6	$500 base bonus plus $50/yr. of service	$ 500	$ 1,950	$ 129,050	$ 9,872	$ 138,922
7	$250 base bonus plus $25/yr. of service	$ 250	$ 975	$ 62,338	$ 4,769	$ 67,106
8	$1,200 flat bonus, <1 yr. $300 flat bonus	$ 300	$ 1,200	$ 139,350	$ 10,660	$ 150,010
9	$500 base bonus plus $25/yr. of service	$ 500	$ 1,225	$ 100,213	$ 7,666	$ 107,879
10	$50/yr. of service; No bonus for <1 yr.	$ -	$ 1,450	$ 45,325	$ 3,467	$ 48,792
11	$500 base bonus plus $30/yr. of service	$ 500	$ 1,370	$ 102,010	$ 7,804	$ 109,814
12	$500 base bonus plus $40/yr. of service	$ 500	$ 1,660	$ 110,010	$ 8,416	$ 118,426
13	$1,000 base plus $10/yr. of service	$ 1,000	$ 1,290	$ 160,940	$ 12,312	$ 173,252
14	$750 base plus $10/yr. of service	$ 750	$ 1,040	$ 122,815	$ 9,395	$ 132,210
15	$1000 flat bonus	$ 1,000	$ 1,000	$ 152,500	$ 11,666	$ 164,166
16	Flat $800 bonus	$ 800	$ 800	$ 122,000	$ 9,333	$ 131,333
17	$600 base plus $40/yr. of service	$ 600	$ 1,760	$ 125,260	$ 9,582	$ 134,842
18	$500 base plus $45/yr. of service	$ 500	$ 1,805	$ 114,230	$ 8,739	$ 122,969

*For all options descibed above, bonus for PT staff is half the amount for FT.

**This figure does not include PT costs because it is already too much and calculations for PT were too complicated.

Notes:

Total Bonus Costs include calculated amounts for FT and PT staff.

Employee must be employed by the county as of Nov. 30 to qualify for a bonus.

Only PT employees who are permanent are eligible for a bonus. Seasonal or on-call PT employees are not eligible.

To qualify for a bonus, a PT employee must have worked at least 231 hours during the current calendar year by Nov. 30.

In order to do salary adjustments rather than a bonus, amounts would need to be prorated for the number of months left in the fiscal year and VRS would need to be added.

Emergency Operations Plan

Board Resolution

WHEREAS, the County of Greene has historically experienced damages from natural and man-made disasters, which could potentially result in the loss of life, damage to property and the environment, economic hardship, and threats to public health and safety;

WHEREAS, the County of Greene Emergency Operations Plan provides a mechanism for effectively responding to and stabilizing incidents involving natural, technological, or human-caused incidents; and

WHEREAS, this plan is prepared in accordance with the National Response Framework relative to the incorporation of the National Incident Management System and utilizing the National Incident Command System; and

WHEREAS, the stated plan represents the County's best intentions to manage incidents within the framework of local, State, and Federal collaboration and coordination; and

WHEREAS, the County of Greene's Office of Emergency Services encompasses all organization, agencies, and individuals responsible for the activities contained in this plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Greene, Virginia that this Emergency Operations Plan as revised December 13, 2022 is officially adopted; and

BE IT FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or their designee, is tasked and authorized to maintain and revise, as necessary, this document over the next four (4) year period or until such it be ordered to come before this Board.

Adopted in open meeting this 13th day of December 2022.

Marie C. Durrer

Marie C. Durrer, Chair
Greene County Board of Supervisors

Attest: Brenda G. Garton

Brenda G. Garton, Clerk
Greene County Board of Supervisors

RESOLUTION TO AUTHORIZE THE INTERIM COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT TO CONDUCT A PAY STUDY

WHEREAS, the Greene County Board of Supervisors has previously directed that the Interim County Administrator secure proposals for a county-wide pay study, and

WHEREAS, proposals to conduct a pay study were due on December 13, and

WHEREAS, Interim County Administrator will consider recommendations from the Pay Study Committee which she has appointed following their review of the proposals; and

WHEREAS, the Board desires that an estimate of the implementation cost of recommendations resulting from the pay study be available prior to the adoption of the FY 23-24 budget; and

WHEREAS, completion of a pay study generally takes three to four months.

NOW BE IT THEREFORE RESOLVED by the Board of Supervisors of Greene County that the Interim County Administrator is hereby authorized to select a firm, finalize a contract, and execute a contract with the firm selected to conduct a pay study, provided that the County Attorney has reviewed the contract and that the total cost of the executed contract is not greater than $50,000.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON DECEMBER 13, 2022.

Marie C Durrer

Marie Durrer, Chairman
Greene County Board of Supervisors

ATTEST:

Brenda G Garton

Greene County Board of Supervisors

Recorded Vote:

Steve Bowman	Yes
Marie Durrer	Yes
Abbey Heflin	Yes
Dale Herring	Yes
David Lamb	Yes

A RESOLUTION TO APPROVE EXECUTING A CONTRACT WITH THE RECOMMENDED BIDDER FOR THE WASTEWATER TREATMENT PLANT ACCESS ROAD AND WATER PIPELINE RELOCATION

WHEREAS, the Greene County Board of Supervisors created a water supply plan and received a permit for the White Run Water Supply Project in 2013; and

WHEREAS the Greene County Board of Supervisors approved the construction of the wastewater treatment plant entrance road improvements and the relocation of the finish water pipeline; and

WHEREAS the Greene County Board of Supervisors caused to be advertised a request for bid to complete the aforementioned work in the Daily Progress for one week beginning September 11, 2022; and

WHEREAS a pre-bid conference was held for all potential bidders on September 22, 2022; and

WHEREAS all of those who wished to be considered for the project submitted a bid by the October 12, 2022 deadline; and

WHEREAS, a public bid opening was held on the afternoon of October 12 and all bidders who wished to attend were present; and

WHEREAS, WW Associates, the project engineering firm reviewed the bids for technical compliance and recommended the most responsive bidder; and

WHEREAS, the selected bidder will be required to enter into a contract with Greene County for the project scope.

NOW, THEREFORE, BE IT RESOLVED, that the Greene County Board of Supervisors hereby authorizes the Chair of The Board of Supervisors to execute a contract with the recommended bidder for the Water Treatment Plant Access Road and the relocation of the water supply line.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON DECEMBER 13, 2022.

Motion: Dale Herring
Second: Davis Lamb

Votes:

Durrer: Yes

Lamb: ~~Yes~~

Bowman: Yes

Heflin: Yes

Herring: Yes

Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST:

Brenda Garton, Clerk
Greene County Board of Supervisors

Attachment H

Board of Supervisors of Greene County
December 13, 2022 Regular Meeting
Consent Agreement with VRA

RESOLUTION

A Resolution approving the Consent Agreement with Virginia Resource Authority and granting authority to the Chair of the Board of Supervisors to endorse said Consent Agreement.

WHEREAS, Rapidan Service Authority ("RSA") is an authority established and operating under the Virginia Water and Waste Authority's Act, Virginia Code § 15.2-5100 et seq. Greene County and the Counties of Orange and Madison are member counties of RSA pursuant to § 15.2-5102 and by concurrent resolutions adopted in June, 1969; and

WHEREAS, on July 28, 2020, the Board of Supervisors of Greene County adopted a Resolution calling for the Board of Supervisors of Orange and Madison to consent to Greene's withdrawal from RSA pursuant to Va. Code § 15.2-5112; and

WHEREAS, on April 13, 2021, the Orange Board of Supervisors and the Madison Board of Supervisors each adopted resolutions consenting to Greene's withdrawal from RSA pursuant to Va. Code § 15.2-5112; and

WHEREAS, on May 25, 2021, Orange County and Madison County entered into a Memorandum of Agreement/Withdrawal of Greene County, Virginia from Rapidan Service Authority. This Memorandum of Agreement providing for the governance and operation of RSA after Greene's withdrawal; and

WHEREAS, in a letter dated October 29, 2021, VRA conditionally consented to the withdrawal of Greene County from RSA under certain conditions; and

WHEREAS, on June 14, 2022, Greene County, Orange County, Madison County, and RSA entered into a Withdrawal and Transition Agreement setting forth the terms and conditions by which Greene County will withdraw from RSA, including but not limited to the transfer of facilities and equipment from RSA to Greene County and the transition of water and sewer services for the residents of Greene County; and

WHEREAS, one of the conditions of the Withdrawal Agreement is that Greene will submit a request to VRA for final approval of Greene's withdrawal from RSA and Greene shall provide evidence reasonably satisfactory to confirm VRA's final approval of the withdrawal; and

WHEREAS, Greene County has met the terms of VRA's conditional approval of withdrawal, including but not limited to, establishing a water and sewer department, hiring water and sewer operators, and drafting and passing a water and sewer ordinance including a rate structure; and

WHEREAS, Greene County has completed substantial parts of the withdrawal process and is prepared to complete said process by drafting deeds for the transfer of land, is ready to request a Certificate of Withdrawal from the State Corporation Commission and is ready to receive a transfer of all water and wastewater permits issued by the Department of Health and the Virginia Department of Environmental Quality once it is appropriate to do so; and

WHEREAS, Greene County, one it is appropriate to do, will request that VRA give final approval to the Consent Agreement drafted by VRA based on Greene County's demonstrated preparedness to withdraw from RSA and assume all responsibilities associated with running a water and sewer system; and

WHEREAS, the Greene County Board of Supervisors wants to state its commitment to running a water and sewer system and its support for this Consent Agreement and completing the withdrawal process.

NOW, THEREFORE BE IT RESOLVED, the Board of Supervisors does here by agree to the Consent Agreement attached hereto as Exhibit A and all of its Recitals and Terms.

BE IT FURTHER RESOLVED that the Board authorizes the Chair and the County Administrator to execute any appropriate documents and may any revision to the Consent Agreement with the concurrence of the County Attorney.

BE IT FURTHER RESOLVED that County staff is directed to take all appropriate actions to complete all elements of the withdrawal and finalize the Consent Agreement with VRA.

BE IT FURTHER RESOLVED that County staff is directed to finalize the transfer of permits with the Virginia Department of Health and the Department of Environmental Quality when it is appropriate to do as per the Consent Agreement.

BE IT FURTHER RESOLVED that the County staff is directed to obtain and finalize certification from the State Corporation Commission ratifying the withdrawal.

BE IT FURTHER RESOLVED, that the Board of Supervisors does hereby authorize the Chair of the Board to endorse the Consent Agreement on behalf of the entire Board of Supervisors.

Adopted: December 13, 2022

Marie C Durrer

Marie Durrer, Chair

ATTEST:

Brenda G Garton

Brenda Garton, Clerk
Board of Supervisors

Board of Supervisors
December 13, 2022
Attachment I

RESOLUTION TO AUTHORIZE COUNTY ADMINISTRATOR TO EXECUTE GRANT APPLICATION WITH ROUTE 33 HOLDINGS FOR THE SEPTIC LOCAL PARTNER PROGRAM

WHEREAS, Route 33 Holdings has requested to partner with the County of Greene, Virginia, for the Virginia Department of Environmental Quality ARPA Wastewater Funds Septic Local Partner Program grant application; and

WHEREAS, the project will improve the health, safety, and welfare for the residents in the two mobile home parks by connecting the neighborhoods to public sewer; and

WHEREAS, the grant requires the partnership with a local government, for which is there no funding match required by the locality partner

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Greene, Virginia that the Interim County Administrator is authorized to partner with Route 33 Holdings to submit the grant application by its due date of December 15, 2022.

Adopted this 13th day of December, 2022.

Motion: Dale Herring
Second: Davis Lamb

Recorded Vote:

Steve Bowman	Yes
Marie C. Durrer	Yes
Abbey Heflin	Yes
Dale R. Herring	Yes
Davis Lamb	Yes

Marie C. Durrer

Marie C. Durrer, Chair
Greene County Board of Supervisors

ATTEST: Brenda G. Garton

Brenda G. Garton, Clerk
Greene County Board of Supervisors