

January 23, 2024

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, JANUARY 23, 2024, BEGINNING AT 5:30 P.M. IN PERSON IN THE COUNTY ADMINISTRATION BUILDING MEETING ROOM

Present were: Marie Durrer, Chair
Davis Lamb, Vice Chair
Steve Catalano, Member
Tim Goolsby, Member
Francis McGuigan, Member

Staff present: Cathy Schafrik, County Administrator
Jim Frydl, Director of Planning & Zoning
Kim Morris, Deputy Clerk
Kelley Kemp, County Attorney
Terry Beigie, Grant Writer
Stephanie Golon, Deputy Director of Planning & Zoning
Alan Harrison, Director of Water & Sewer
Melissa Meador, Director of Emergency Services

RE: CLOSED MEETING

Ms. Kemp read the proposed resolution for Closed Meeting.

WHEREAS, the Board of Supervisors of Greene County desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the Water and Sewer Department, JABA, and CPMT.
- Discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body concerning utilities.
- Discussion or consideration of the investment of public funds where competition or bargaining is involved where, if made public initially, the financial interest of the governmental unit would be adversely affected concerning utilities.

- Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body concerning utilities.

WHEREAS, pursuant to: §2.2-3711(A)(1), (A)(3), (A)(6), and (A)(29) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Greene County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Upon motion by Davis Lamb, second by Steve Catalano and unanimous roll call vote, the Board entered into Closed Meeting.

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: OPEN MEETING

Upon motion by Steve Catalano, second by Davis Lamb and unanimous roll call vote, the Board returned to open meeting.

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

By unanimous roll call vote, members certified that only public business matters lawfully exempted from the open meeting requirement and only such matters as identified by the motion to enter into closed meeting were discussed.

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: APPOINTMENT OF MIKAYLA DOTTERWEICH TO THE COMMUNITY POLICY MANAGEMENT TEAM

Upon motion by Davis Lamb, second by Steve Catalano and unanimous roll call vote, the Board appointed Mikayla Dotterweich to the Community Policy Management Team for Social Services until replaced.

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: APPOINTMENT OF PETE COSTIGAN TO THE JEFFERSON AREA BOARD FOR AGING

Upon motion by Marie Durrer, second by Davis Lamb and unanimous roll call vote, the Board reappointed Pete Costigan to the Jefferson Area Board for Aging for a two-year term that will expire January 31, 2026.

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Chair opened the meeting with the Pledge of Allegiance followed by a moment of silence.

RE: ADOPTION OF AGENDA

Upon motion by Steve Catalano, second by Davis Lamb and unanimous roll call vote, the agenda was adopted.

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: MATTERS FROM THE PUBLIC

Ms. Stephanie Deal announced her resignation from her role as Treasurer for the County of Greene, Virginia, effective 2024. She designated her Chief Deputy Dawn Lotts to serve as interim treasurer until a special election can be held. Ms. Deal said she is working with her team to ensure a smooth transition. She thanked those who have served with her for the past 13 years, as well as the citizens of Greene County.

Mr. Fitzgerald was present to discuss issues he faces with a neighbor who has hunting dogs and the barking he hears. He said he was appreciative the noise ordinance was being discussed later in the meeting but did not feel enough was being done.

Ms. Gwen Baker was present to request County Administrator reports be placed on the website again. She also asked when the audit would be presented and the costs for outside help to finish it on time. Finally, she requested monthly reports from the Tourism Council and Economic Development Authority be submitted to the Board of Supervisors as other departments submit.

Ms. Tracy J. Roach was present as a co-owner of the kennel that had been discussed by previous members of the public. She said her dogs are hunting dogs and will bark if someone comes onto her driveway. She said she feels strongly that her dogs are well-cared for and will bark if there is an animal in the yard or a stranger comes onto their property during the day.

Ms. Anthea Haselden was present to state her support for changing the Board of Supervisors bylaws to allow residents more time to speak on issues than the current 3 minutes.

Ms. Jane Talbott spoke via Zoom with questions regarding her water and sewer bill. She said she wanted to be sure her bill was accurate prior to payment and that there wasn't a leak or broken meter at her property.

RE: PUBLIC HEARING FOR A REQUEST FOR A SPECIAL USE PERMIT BY LLOYD AND LILLIAN DETAMORE FOR A HOME BUSINESS (PLUMBING, ELECTRICAL, AND HVAC BUSINESS) AS REQUIRED BY ARTICLE 4-1-2.16 OF THE GREENE COUNTY ZONING ORDINANCE. THE PARCEL IS IDENTIFIED AS TMP#64A-(A)-11 (2.36 ACRES) AND IS LOCATED AT 287 WELSH RUN ROAD (SUP23-005)

Ms. Stephanie Golon explained the request from Lloyd and Lillian Detamore for a special use permit for a home business (plumbing, electrical, and HVAC business). She said the business has been in operation for 40 years. The SUP would bring it into compliance. The Planning Commission recommended approval at the December 20, 2023, public hearing with conditions. Mr. Detamore said they have two working trucks and one trash truck at the location, which leave at 7:30 in the morning and come back around 4 in the afternoon.

Mr. Lamb asked if one of the conditions was a board fence. Mr. Detamore said yes, a 30-foot board fence to hide the trucks, which he intended to do.

Mr. McGuigan asked whether the applicant was grandfathered from the current zoning, and Ms. Golon said no. He asked whether the condition of a privacy fence could be removed. Ms. Golon said it was up to the Board whether that condition remained.

The chair opened the public hearing.

Mr. Chris Rose spoke in favor of the SUP.

The chair closed the public hearing.

Mr. Lamb asked the reasoning for the fence, whether it was just the sight of the trucks parked there and Ms. Golon said yes and that the Detamore's preferred the fence to an evergreen buffer.

Mr. Goolsby said a concern is that the SUP stays with the property and someone else could come in with more trucks than the Detamore's. Ms. Golon said one restriction could be to limit the number of business vehicles on site.

Mr. McGuigan said if there wasn't storage in the barn there wouldn't be a discussion. He said there are a lot of working trucks throughout our county that are parked at residences. He said he didn't want to create a precedent that everybody that has a working truck would need to create a privacy fence. Ms. Golon said the permit does not set a precedent and that each parcel is looked at independently under its own impacts.

Mr. Frydl said as the legislative body, the Board makes the final decision and that the recommendations from the Planning Commission and staff are just that and that it's up to the Board.

Mr. Catalano said he supports small businesses and has no trouble supporting the SUP but would like to see the Board take out the fence requirement but limit it to four business trucks.

Ms. Durrer asked if the Board wanted to add to the conditions that the SUP only be for plumbing, electrical, or HVAC business. Mr. Catalano said yes.

Upon motion by Steve Catalano, second by Davis Lamb, and unanimous roll call vote, the Board granted the Special User Permit as presented with conditions. (See Attachment "A")

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: PUBLIC HEARING TO REVIEW AND ADOPT THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-2025

Mr. Jim Frydl was present to share the FY2024/2025 Capital Improvement Plan. The list of needs was developed with Constitutional Officers and Department Heads and brought to the Planning Commission. While the list has dollars associated with it, Mr. Frydl said it is not a budget. He said the Board will have to allocate funding to projects it prioritizes during budget development. Mr. Frydl said the Planning Commission tied specific projects back to the Comprehensive Plan's goals and objectives as a starting point for possible prioritization. Mr. Frydl said the list is a planning tool that will have deeper conversations throughout the budget process.

Mr. McGuigan suggested the Board not vote on a plan until conversations were had with the Board as it appears to be a prioritization list. He said they should have more than a week to digest the cost projections and project recommendations.

Mr. Frydl said having projects in a CIP is often a requirement for capital grants and the list secures the possibility of funding through grants and other means. He said as a Board member and staff member for 15 years the Board has never budgeted anything toward the CIP. He said he wouldn't recommend year after year not funding needed projects, but that this vote just places projects in the plan for the next five years.

Mr. Lamb asked whether the County could receive proffers without an adopted CIP and Mr. Frydl said it could not collect cash proffers.

Mr. Catalano said he's frustrated with the CIP but that it's important to remember that it's a guide and it's subject to appropriation by the Board.

Mr. Frydl said the Board previously asked the Planning Commission to list the 10 recommendations it had from the Comprehensive Plan, and he color-coded the CIP in line with those. He said there is no requirement that the Board follow that recommendation. He said it's up to the Board whether it wants to accept the Planning Commission recommendations. And it's up to the Board to decide whether it wants to budget for any of the potential projects.

Mr. McGuigan said he is not arguing with the list but that it says it's listed by priority of the Planning Commission.

Ms. Durrer said the Board may change the priority of projects.

Mr. Catalano said the Board does not have to do anything. He said if these are not the will of the Board then perhaps schedule a meeting to discuss the CIP priorities.

The chair opened the public hearing.

Mr. Kevin Kelley spoke via Zoom in support of the Capital Improvement Plan. He said the new pipes in Stanardsville are needed as is the reservoir, and added he hopes that the County can find money for that.

The chair closed the public hearing.

Upon motion by Steve Catalano, second by Davis Lamb, and roll call vote, the Board approved the Capital Improvement Plan as submitted. (See Attachment “B”)

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	No
	Steve Catalano	-	Yes

Motion carried.

RE: DEPARTMENT OF WATER & SEWER UPDATE

Mr. Courtney Rogers of Davenport was present to share a water and sewer update with the Board. He shared the history of the separation from RSA and the billing issues. He said that RSA did a final read on June 2nd through June 22nd. We took over on June 23rd. It took them 15 business days to go through and read the roughly 3300 accounts that we have. That’s the same timeframe our 2 readers are on. RSA would not take staff around and show them where the meters are located, nor would they share billing history with us. RSA turned over their final read to us and a supposed list of active customers, which was inaccurate. Finally, after a FOIA request, we were able to obtain a partial history which was for about 10 months, but we received it five months after the transition. In July, the county asked for help from Davenport. It was determined that BAI, the county’s accounting system, would be used for billing. Davenport was asked to help with that data migration. The BAI system creates a route for the meter readers to use, which identified several anomalies such as accounts with no service type listed, incomplete service addresses and non-standard meter numbers. The first read started on July 13, 2023. The two meter readers now on staff were not even hired at this point. The Maintenance staff helped with this read. The meter readers were onboard for the second read. It takes 3 weeks to read all of the meters. There were several situations that came up during the meter reads that hindered the process. He shared pictures of things that the meter readers ran into such as damaged and broken meters. He said that there are 8 different types of meters, each with different numbers of digits to be read. All of the meters are in whole gallons whereas the BAI system is in hundreds of gallons. Entering the data resulted in misreads due to the placement of the numbers. He shared that the BAI software has been in use since the late 90’s. He shared how the database works in regard to transferring the meter data from system to system. He said that this is the point where Davenport has been doing quality control of the data before it goes back into the BAI system. After that, the information is sent to the billing processor for mailing. The customer then pays the bills to the Treasurer and the Treasurer enters the payment into the BAI system and then the process starts again. He shared that several meter numbers had been corrupted, so they had to figure out how to get that fixed. He said that this is

when the No Bill's went out to explain the process to customers. Going forward, they are trying to get the bills to show the actual meter reads at the beginning and the end so you can do the math and figure it out. He shared other issues that they encountered and said that about a third of the bills had to be reviewed manually. He said that we are close to a 30-day billing cycle. Mr. Rogers said that they have been able to develop some internal procedures to try to minimize some of the future issues like meter change outs, new accounts coming in and making sure that those processes are standardized. They are using resources to try to safeguard against some human error in entering reads and they have discovered that the read can continue as an on-going basis rather than having to do a whole read at once. The routes will be changed to become more optimal. He shared where we are in the billing process as of now and said that we hope that by the fifth bill, most issues will be resolved.

Mr. Harrison outlined the plan going forward. He recapped the billing plan that Mr. Rogers spoke about. He said that they had stretched the due date out a little so that people wouldn't get hit with bills back-to-back. The December/January bills are estimated to go out February 12th and that usage period will be about 44 days. After that, we should be on a 30-day cycle. He said that they are working on developing a communication strategy. Also, looking at options to continue work with Davenport on quality control and data tools. He said that they will establish a reading and billing schedule and anticipates coming back to the Board in February to request funds to convert to all radio feed meters. He shared slides showing the read/billing schedule. He said that they were going to work with the Board to establish a water and sewer planning group as requested by the Board and to establish written procedures and policies. Mr. Harrison and the Board further discussed the radio read meters and thanked Mr. Rogers and Mr. Harrison for their presentations.

RE: CONSENT AGENDA

Upon motion by Steve Catalano, second by Davis Lamb, and unanimous roll call vote, the Board approved the consent agenda.

- a. Minutes of previous meeting
- b. Resolution to accept Yates Circle, Bartholomew Place, and Jeremiah Court into the Secondary System of State Highways (See Attachment "C")
- c. Resolution of Support for RAISE Transportation Planning Grant Submission (See Attachment "D")
- d. Resolution opposing legislative efforts to shift make ready cost for broadband expansion to electric cooperatives (See Attachment "E")
- e. Resolution to appoint Steve Catalano as Alternate on the Piedmont Workforce Network Council (See Attachment "F")

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: BYLAWS FOR CALENDAR YEAR 2024

The Board discussed the changes that they wanted to make to their Bylaws for 2024.

Mr. McGuigan shared the changes he wished to have made. He said that Section 1-4-1 Public Hearings, paragraph 1 should read, any person desiring to speak at a public hearing should sign up by email to the County Administrator prior to the meeting, or in person on the day of the meeting. That request must include their contact information. Paragraph 2 should read; Individual speakers will be allowed three minutes of time or longer to speak at the chairman's discretion. Speakers may yield time to others. The speaker yielding time must be physically present at the meeting or attending virtually. The maximum time for any 1 speaker will not exceed 15 minutes. Paragraph 4 should read, Speakers can question Board Members, County Employees, for example County Administrator or Planning Department and petitioners regarding a matter before the Board. Those individuals should make all efforts to answer in real time. If the question cannot be answered in real time the answer will be provided at the next board of supervisors meeting during the county administrators minutes. He said to add Paragraph 5 to read, Speakers desiring to use audio visual aids during their presentations may do so. These materials must be provided to the County Administrator via email no less than 7 days prior to the presentation. Section 4-2 Matters before the Public, change section 2 paragraph 1 to read; Any person desiring to speak during the Matters of the Public segment of the Board of Supervisors meeting may sign up via email to the County Administrator prior to the meeting, or on the day of the meeting. The request must include their contact information. Changed section B paragraph 3 to read, Individual speakers will be allowed three minutes of time or longer to speak based on the chairman's discretion. Speakers may yield their time to others. The speaker yielding time must be physically present at the meeting or attending virtually. The maximum time for any 1 speaker will not exceed 15 minutes. Section B paragraph 4 should read, Speakers desiring to use audio visual aids during their presentations may do so. These materials must be sent to the County Administrator by email no less than 7 days prior to the presentation. Finally change Section C to read, Speakers will be allowed to use their time to ask questions to Board Members, County Employees such as County Administrator or Planning Department and individuals with business before the County. Those individuals should make all efforts to answer in real time. If the questions cannot be answered in real time the answer will be provided at the next Board of Supervisors meeting during the County Administrators minutes.

Ms. Durrer said that she has a problem with allowing speakers to sign up via email. She feels this will take up extra staff time and said that people can sign up to speak when they get here. Ms. Schafrik agreed. Mr. Catalano said that he doesn't see why it would make any difference if you signed up via email or when you got here to speak. Mr. McGuigan said that the difference would be if they had AV. Ms. Schafrik shared that we do not have the kind of technology that makes it easy to share and manage AV. She is concerned with trying to have a multimedia meeting when we sometimes struggle with our own presentations due to IT concerns. Mr. McGuigan said that with a smart tv, you could just connect using an HDMI cable, but Ms. Schafrik brought up the concern regarding introducing a virus into our network. She again stated that we do not currently have the level of sophistication in our IT set-up to be able to manage this request. Mr. Catalano suggested the public should use paper packets for their presentations that can be distributed at the time of the meeting. Mr. McGuigan said that the Planning Department and the petitioners are allowed to use AV and he believes the citizens should have the right to do so as well. He said that there are a lot of intelligent people who could volunteer to take over this task for the County. Ms. Kemp recommended that a policy be written if it is decided that the public can use AV.

Ms. Durrer said that she also has concerns regarding questioning staff during a meeting. She said that she is all for providing answers, but that it should be done at the following meeting rather than putting the Board or staff on the spot. She said that she can see potential problems with sharing information without first fact checking. Mr. McGuigan said that his verbiage allows for this and that their questions are as important as the Board's. Mr. Catalano said that all questions should be directed to the Board. He said that the Board are the elected officials and if they need information, they go to the staff and then bring the information back. He said that no one is trying to keep the public from speaking their mind or being involved in the process, but there has to be organization to keep things moving forward and under control. He said that the Board must make the rules to facilitate that process. Mr. McGuigan asked if a question was asked that could not be answered, would the Board table the decision until it could. Mr. Catalano said everything needs to be directed to the Board; it is the Board's meeting with the public. Ms. Durrer agreed. Mr. Catalano said that if there are legal questions, the Board can decide to table a decision until their questions are satisfied. Mr. Lamb agreed. Mr. McGuigan said that it would just be simpler to ask the petitioner a question while they were there. He said that, if the Board doesn't want the County Administrator and the Planning Department answering questions, that's fine, but the system would be untenable because you'd have to ask a question and then table until you get an answer. Mr. Catalano suggested that the sentence be removed saying that there is no dialogue allowed and then the Chair can answer when reasonable. Mr. Goolsby said that he feels that if the question has a simple answer, then it can be answered, but otherwise, it should be answered at the next meeting for sure.

Mr. Catalano questioned if 5 people must yield time so that 1 person can speak for 15 minutes. Mr. McGuigan said yes. Mr. Catalano said that he is concerned about allowing people who sign on virtually to yield their time. Ms. Durrer agreed. Mr. McGuigan said he would not personally have a problem saying that people have to be present to yield their time.

Mr. McGuigan said that he resolved to accept the bylaws, with the exceptions that he has already read into the record and to remove the requirement that you can be virtually present to yield time. Mr. Catalano asked about the email signups. Mr. McGuigan said that he would remove the ability to sign up to speak via email. Mr. Catalano questioned the policy for AV and said we should have that in place before we implement it. Mr. Catalano asked if that was in the form of a motion. Mr. McGuigan said yes.

Upon motion by Mr. McGuigan, second by Steve Catalano and unanimous roll call vote, the Board adopted the 2024 Bylaws as amended. (See Attachment "G")

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: RESOLUTION TO APPROPRIATE \$12,658.15 TO PURCHASE EQUIPMENT FOR FIREFIGHTERS

Stanardsville Volunteer Fire Company Chief Dustin Clay was present to request funding for 35 new Self-Contained Breathy Apparatus (SCBA) masks for the three volunteer fire companies. The Board had appropriated funds to cover the purchase of 75 masks in Fiscal Year 2020 and due to increased volunteer membership, additional masks were needed. The cost is \$12,658.15 for the masks. Ms. Meador requested the funds be transferred from the unreserved fund balance to cover the costs.

Mr. Catalano asked for an accounting of the original 75 masks and whether they were all used.

Mr. Clay said there are about 50 out to members between the three departments and several need to be fitted prior to Firefighter 1 class starting soon. He said he engraves each with a number and keeps a spreadsheet of who has a mask.

Mr. McGuigan asked if the firefighters retain the masks in their homes. Mr. Clay said it stays with their gear.

Mr. Catalano said he wants an accounting of inventory that the county buys, whether it's for the volunteer fire departments or anyone else. He said he would like to have a policy regarding this. He said he had a problem with this being an out of budget appropriation ask for funding. He asked whether there was a funding line item within the budget that could be used.

Mr. Clay said they would make it work to start the class and come back at the next meeting regarding possible funding line items. All Board members agreed.

RE: PROPOSED AMENDMENTS TO CHAPTER 14, SUBDIVISION 3 – ANIMAL NOISES
OF THE GREENE COUNTY CODE

Ms. Kemp said that she has proposals for the Board's consideration of the Animal Noise Ordinance. She said that before any changes can be made, the Board must hold a public hearing. Ms. Kemp shared the current ordinance and then shared the ordinance with amendments that could be made. She noted that the Board does have small vs large kennels defined as there are parts of the Zoning Ordinance that say you would need a SUP for a large commercial kennel, but that does not include any hunting dogs. Mr. Frydl clarified that it does not include hunting dogs that are used as a business. It includes dogs that are kept for personal use. Ms. Kemp asked the Board if they would like her to draft an ordinance for their review.

Mr. McGuigan asked for clarification on the time period referred to in the ordinance. Ms. Kemp said that way she interprets it, you want a time period that the dog is barking, although the dog may stop for a moment here and there to take a breath or something like that. Mr. McGuigan said that he also wonders whether we can include some kind of determination for how loud it is at the property line. Ms. Kemp said that some counties do that by including it in their noise ordinance where you must use a decibel meter.

Mr. Catalano asked who sets the maximum amount of the fine. Ms. Kemp said that a Class 3 Misdemeanor is a fine up to \$500. For a civil noise violation, the maximum penalty is \$250 for the first violation, \$300 for the second violation.

Mr. Catalano said that this, like a lot of our ordinances, are not up to date. They have holes in the language.

Mr. Goolsby asked if there was any way to put buffers in to reduce the noise coming from the property. Ms. Kemp said that was definitely something that the Board could consider. There could be setbacks for kennels. It would have to be decided if they would be all throughout the county or if we would continue to exempt C1 and A1. Mr. Goolsby said that dogs are going to be dogs and bark. There has to be some compromise made between neighbors such as putting the dogs inside kennels at night.

Mr. McGuigan said that in order to decide if something is a nuisance, there must be a level of noise that is sustained for a certain period of time, and it may be worth the investment to purchase a decibel meter and actually create real criteria for this issue. Sheriff Smith said that it is difficult to keep a decibel meter calibrated.

Mr. Catalano said that the Board needs to review fines and punishments, clarify the noise and time, and volume of noise decibels.

Ms. Kemp said that she is happy to meet with the Sheriff, make those changes, and bring them back to the Board.

RE: RESOLUTION OF SUPPORT FOR VDOT SMART SCALE PREAPPLICATION

Mr. Frydl was present to ask the Board for its support of the Smart Scale Preapplication for two intersections: Greenecroft Boulevard and U.S. Route 33 and U.S. Route 29 and Carpenters Mill Road (Commerce Drive).

Mr. Lamb said he is not in favor of the one on U.S. Route 29 due to the required U-Turns.

Mr. Frydl said VDOT has identified these improvements as having fewer conflict points than traditional intersections. He said the County can choose to not seek any Smart Scale funding for roadway improvements if that's the Board's choice.

Upon motion by Steve Catalano, second by Francis McGuigan, and unanimous roll call vote, the Board approved the Resolution of Support. (See Attachment "H")

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.

RE: BOARD LIAISON REPORTS

Mr. Goolsby reported he attended his first Planning Commission meeting this month and thanked the Board of appointment as that liaison. Ms. Durrer said she attended the jail board meeting, along with the sheriff, and the group will be developing a budget to be presented in February.

RE: MONTHLY REPORTS

Ms. Durrer thanked everyone for the monthly reports that were submitted, and she encouraged every department to send one. Mr. Catalano reiterated he'd like to see monthly reports on economic development and tourism as well. Additionally, he requested information regarding the number of visitors who visit the Visitors Center by name and where they are from quarterly.

RE: COUNTY ADMINISTRATOR'S UPDATE

Ms. Schafrik told the Board and the public that County Administrator Reports are being placed on the website again. Within her report she has answers to the questions asked at the meeting prior to keep track of questions from the public and their answers. She said as soon as the location on the website for questions is developed, she will just answer the questions on there instead of waiting for the next Board meeting. She announced that signups had started for CivicPlus, which is the new mass communications system for emergency and non-emergency alerts. The Greene Citizen Academy begins February 8, 2024, with an introduction to local government in Virginia. Ms. Schafrik also asked the Board about the roof on the County Administration Building, which has leaked so badly the County had to close the public men's bathroom due to damage. A metal roof is estimated to close to \$150,000 and an architectural shingle roof is expected to close to about \$70,000. She asked if the Board had a preference and whether staff could get bids for the new roof.

Mr. McGuigan said he'd like to see a rendering of what the building would look like with the different types of roofs. Ms. Schafrik said she would get that and report it back to the Board.

Mr. McGuigan asked whether there could be an alert group created for Public Hearings using the new system. Ms. Schafrik said yes, but people will still need to sign up for those alerts on their own.

RE: OTHER ITEMS FROM THE BOARD

Mr. McGuigan said he would like to the Board to establish a Rural Advisory Committee, composed of five individuals living in the agricultural and conservation districts and operating an agriculture or agriculture-related business to advise the County on ways to stabilize the rural economy. The members would be chosen by a majority vote of the Board after submission of an application and their interview as required. He also requested the Board create a Budget Citizen Advisory Committee of five individuals to review yearly and periodically the budget and requests of all departments and agencies within the County and that committee members would be empowered to request information from all entities without FOIA requirements.

Mr. Catalano asked whether that was legal.

Mr. McGuigan said he knows that Loudoun County has one.

Ms. Kemp said the Board has the final say. You will have to notice meetings and keep minutes.

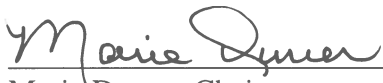
Ms. Durrer recommended new Board members consider attending VACO training for supervisors that was distributed by Ms. Schafrik.

RE: ADJOURN

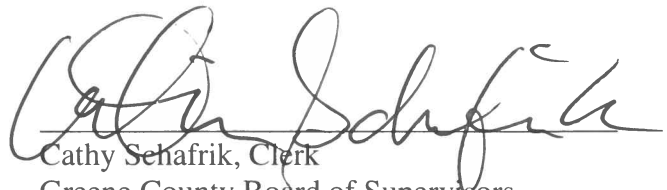
Upon motion by Francis McGuigan, second by Steve Catalano and unanimous roll call vote, the Board meeting was adjourned.

Recorded vote:	Marie Durrer	-	Yes
	Davis Lamb	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Steve Catalano	-	Yes

Motion carried.



Marie Durrer, Chair
Greene County Board of Supervisors



Cathy Schafrik, Clerk
Greene County Board of Supervisors

O-2023-014

AN ORDINANCE (O-2023-014) GRANTING A REQUEST FOR A SPECIAL USE PERMIT WITH CONDITIONS TO LLOYD AND LILLIAN DETAMORE REQUEST A SPECIAL USE PERMIT FOR A HOME BUSINESS, (PLUMBING, ELECTRICAL, AND HVAC BUSINESS) AS REQUIRED BY ARTICLE 4-1-2.16 OF THE GREENE COUNTY ZONING ORDINANCE. THE PARCEL IS IDENTIFIED AS TMP# 64A-(A)-11 (2.36 ACRES) AND IS LOCATED AT 287 WELSH RUN ROAD. THE PARCEL IS IN THE A-1, AGRICULTURAL ZONING DISTRICT, AND THE GREENE COUNTY FUTURE LAND USE MAP DESIGNATES IT AS A "RURAL AREA." (SUP23-005)

WHEREAS, §15.2-1427 and §15.2-1433 of the Code of Virginia, 1950, as may be amended from time to time, enable a local governing body to adopt, amend, and codify ordinances or portions thereof; and

WHEREAS, §15.2-2280, §15.2-2285, and §15.2-2286 of the Code of Virginia, 1950, as amended, enables a local governing body to adopt and amend zoning ordinances; and

WHEREAS, on December 20, 2023, the Greene County Planning Commission held a public hearing on this matter, and all of those who spoke on this topic were heard; and

WHEREAS, on December 20, 2023, the Greene County Planning Commission voted 5-0 to recommend to the Board of Supervisors approval of the request to grant the Special Use Permit (SUP); and

WHEREAS, the Greene County Board of Supervisors caused to be published a notice of public hearing on this matter in the Greene County Record on January 11, 2024, and January 18, 2024; and

WHEREAS, the complete application was available for public inspection in the Greene County Administration Building, Room 226, 40 Celt Road, Stanardsville, Virginia 22973; and

WHEREAS, on January 23, 2024, the Greene County Board of Supervisors held a public hearing on this matter, and all of those who spoke on this topic were heard.

NOW, THEREFORE, BE IT ORDAINED by the Greene County Board of Supervisors, in accordance with Article 16-2 of the Greene County Zoning Ordinance, public necessity, convenience, general welfare, and good zoning practice, that the SUP request is hereby approved subject to the following conditions:

1. Failure to comply with the conditions of this SUP may result in the issuance of a Notice of Violation (NOV) by the zoning administrator. The Zoning Administrator may present this SUP to the Board of Supervisors for revocation if the NOV is not resolved as directed.
2. All activities associated with this SUP shall be in compliance with all local, state, and federal laws.
3. The home business, for the plumbing, electrical and HVAC contractor shall be located in the existing detached accessory structure, in general conformance with the concept plan.
4. The home business shall only be a plumbing, electrical and HVAC contractor without customer traffic to the location.
5. The regular hours of operation will be Monday through Friday, 7 AM to 6 PM.
6. The home business is restricted to four (4) business titled trucks.
7. No business-related tractor-trailer deliveries.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 23, 2024.

Motion: Steve Catalano
Second: Davis Lamb

Votes:

Goolsby: Yes

Durrer Yes

Lamb: Yes

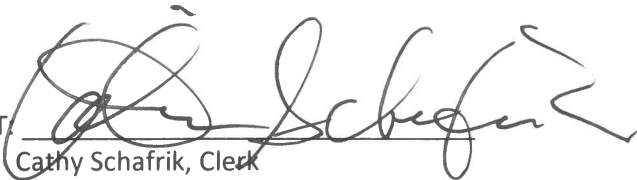
McGuigan: Yes

Catalano Yes



Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST:



Cathy Schafrik, Clerk
Greene County Board of Supervisors

O-2024-001

AN ORDINANCE (O-2024-001) APPROVING THE FISCAL YEAR 2024-2025 CAPITAL IMPROVEMENT PLAN.

WHEREAS, §15.2-2239 provides that local planning commissions are to prepare and submit annually capital improvement programs (CIP) to the governing body or official charged with preparation of budget; and

WHEREAS, a local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years; and

WHEREAS, the CIP is a budgeting tool used for short- and long-term financial planning that lists potential capital projects; and

WHEREAS, the CIP provides the base data needed by the Board of Supervisors to create a long-term Capital Improvement Budget; and

WHEREAS, it is essential that the CIP is consistent with the comprehensive plan to ensure the public investment in infrastructure and community facilities reinforces the desired land use pattern; and

WHEREAS, the Greene County Board of Supervisors caused to be published a notice of public hearing on this matter in The Greene County Record on January 11, 2024, and January 18, 2024; and

WHEREAS, on December 20th, 2023, the Greene County Planning Commission held a public hearing on this matter, and all of those who spoke on this topic were heard; and

WHEREAS, on December 20th, 2023, the Greene County Planning Commission voted 5-0 to recommend to the Board of Supervisors approval of the Fiscal Year 2024-2025 Capital Improvement Plan; and

WHEREAS, the complete information was available for public inspection in the Greene County Administration Building, Room 226, 40 Celt Road, Stanardsville, Virginia 22973; and

WHEREAS, on January 23, 2024, the Greene County Board of Supervisors held a public hearing on this matter, and all of those who spoke on this topic were heard.

NOW, THEREFORE, BE IT ORDAINED by the Greene County Board of Supervisors, in accordance with public necessity, convenience, general welfare, and good financial practice, that the CIP is hereby approved (Ordinance O-2024-001).

O-2024-001

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 23, 2024.

Motion: Steve Catalano

Second: Davis Lamb

Votes:

Durrer: Yes

Catalano: Yes

Goolsby: Yes

Lamb: Yes

McGuigan: No



Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST:



Cathy Schafrik, Clerk
Greene County Board of Supervisors



RESOLUTION

January 23, 2024

WHEREAS, the streets described on the attached VDOT Form AM-4.3, fully incorporated herein by reference, is shown on a plat recorded in the Clerk's Office of the Circuit Court of Greene County, and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised this Board the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add/abandon the streets described on the attached VDOT Form AM-4.3 to the secondary system of state highways, pursuant to 33.2-705, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 23, 2023.

Motion: Steve Catalano

Second: Davis Lamb

Votes:

Catalano: Yes

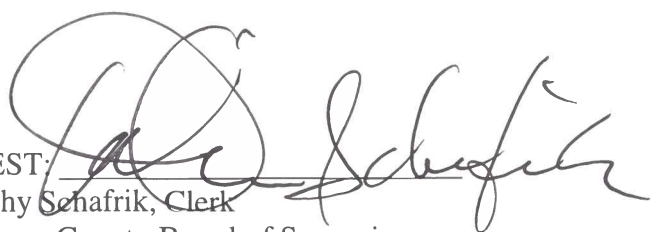
Durrer: Yes

Goolsby: Yes

Lamb: Yes

McGuigan: Yes


Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST: 
Cathy Schafrik, Clerk
Greene County Board of Supervisors



COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In Greene County

by Resolution of the governing body adopted 1/23/2024

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee

Signed (County Official):

Marie C. Jones

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Octonia Highland

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Addition	Rt. 1035 - Yates Circle	New subdivision street §33.2-705	Rte 637 Octonia Road	0.145Mi North to CDS	0.1450	2	Plat Card 4018, 4019	50
Addition	Rt. 1036 - Bartholomew Place	New subdivision street §33.2-705	Rte. 637 Octonia Road	0.101 Mi North CDS	0.1010	2	Plat Card 4018, 4019	50
Addition	Rt. 1037 - Jeremiah Court	New subdivision street §33.2-705	Rte 637 Octonia Road	0.134Mi North to CDS	0.1340	2	Plat Card 4018, 4019	50

**RESOLUTION OF BOARD OF SUPERVISORS SUPPORT
FOR THE APPLICATION FOR THE FY24 RAISE
TRANSPORTATION PLANNING GRANT**

WHEREAS, Greene County is in need of improving its transportation network in Ruckersville;

WHEREAS, all traffic within Greene County currently funnels on one of two major thoroughfares—U.S. Route 33 and U.S. Route 29; and

WHEREAS, U.S. Route 29 is considered by the Commonwealth to be a corridor of state significance for moving goods and people; and

WHEREAS, there is a lack of connectivity between existing and future developments in Ruckersville; and

WHEREAS, there are virtually no safe pathways in the County for any transportation other than vehicular; and

WHEREAS, the County has identified the need for a parallel road network around Ruckersville through several planning studies; and

WHEREAS, the U.S. Department of Transportation is accepting applications for its Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grants; and

WHEREAS, Greene County would benefit from a planning grant funded through this grant program; and

WHEREAS, if awarded the planning project funding, it will require no match in funding, but will require citizen and government participation.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Greene, Virginia this project has support from the Board and the community at large.

BE IT FURTHER RESOLVED that the County Administrator of the County of Greene, Virginia, or her designee, is authorized to submit the grant application.

Adopted this 23rd day of January 2024

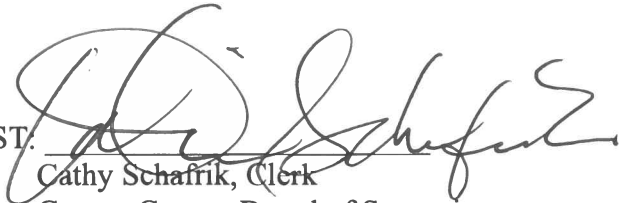
Motion: Steve Catalano
Second: Davis Lamb

Recorded Vote:

Steve Catalano	<u>Yes</u>
Marie C. Durrer	<u>Yes</u>
Tim Goolsby	<u>Yes</u>
Davis Lamb	<u>Yes</u>
Francis McGuigan	<u>Yes</u>



Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST: 

Cathy Schafrik, Clerk
Greene County Board of Supervisors

RESOLUTION OPPOSING LEGISLATIVE EFFORTS TO SHIFT MAKE READY COSTS FOR BROADBAND EXPANSION TO ELECTRIC COOPERATIVES

WHEREAS, House Bill 800, proposed in the 2024 session of the Virginia General Assembly, seeks to shift responsibility for costs associated with “make ready” efforts, which are efforts necessary to prepare existing electrical infrastructure (such as poles) for the co-location of fiber and related communications infrastructure necessary to support broadband expansion; and

WHEREAS, the legislation would shift responsibility for these costs to electrical cooperatives; and

WHEREAS, the County of Greene is successfully implementing a multi-year Virginia Telecommunications Infrastructure Act-funded project, and has several concerns with the proposed legislation, namely:

- Inequity of application: The requirement would apply specifically to electric cooperatives while exempting other provider types.
- Inequity of benefit: Existing and successful projects (such as Greene County’s and many others throughout the Commonwealth) have been compelled to work within the confines of existing dollars and resources.
- Risk shift and cost exposure to end users: Shifting costs to cooperatives will have the direct net effect of electrical rate increases for end users and make ready costs can be extremely significant. Further, this legislation would shift risk from the internet service provider to the cooperative. Risk should be apportioned fairly, and significant public dollars have already been made available for these projects.
- Other sources of funding are available: Partners on existing in-progress projects have worked diligently to leverage other sources of funding to offset make ready costs. In Greene County that included public dollars from the locality, private funds, and project-related funds such as pole attachment fees, which in turn supported the revenues an internet service provider charges for actual services.
- Applicability to future standard charges: The bill’s current wording would appear to compel make ready work (funded by cooperatives) each time there is a change to standards, even if the work has already been completed.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Greene, Virginia communicates its opposition to House Bill 800.

Adopted this 23rd day of January 2024.

Motion: Steve Catalano
Second: Davis Davis

Recorded Vote:

Steve Catalano	<u>Yes</u>
Marie C. Durrer	<u>Yes</u>
Tim Goolsby	<u>Yes</u>
Davis Lamb	<u>Yes</u>
Francis McGuigan	<u>Yes</u>



Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST: 

Cathy Schafrik, Clerk
Greene County Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, APPOINTING MEMBERS OF THE BOARD OF SUPERVISORS
TO THE PIEDMONT WORKFORCE NETWORK COUNCIL**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board makes appointments to various entities; and

WHEREAS, the Board desires to appoint its voting member and alternate to serve on the Piedmont Workforce Network Council;

NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby appoint Steve Catalano as its alternate on the Piedmont Workforce Network Council for the calendar year 2024.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 23, 2024.

Motion: Steve Catalano

Second: Davis Lamb

Votes:

Catalano: Yes

Durrer: Yes

Goolsby: Yes

Lamb: Yes

McGuigan: Yes



Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST:



Cathy Schafrik, Clerk

Greene County Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, ADOPTING THE BYLAWS
OF THE BOARD OF SUPERVISORS, AS AMENDED**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board amends and adopts its Bylaws; and

WHEREAS, the Board has reviewed, discussed, and considered suggested amendments to its Bylaws;

NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby adopt the Bylaws of the Board of Supervisors, as amended; and

BE IT FURTHER RESOLVED that these amended Bylaws be posted on the Greene County website for public access.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 23, 2024.

Motion: Francis McGuigan

Second: Steve Catalano

Votes:

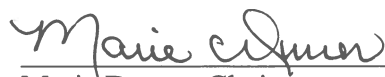
Catalano: Yes

Durrer: Yes

Goolsby: Yes

Lamb: Yes

McGuigan: Yes



Marie Durrer, Chair

ATTEST. 

Cathy Schafrik, Clerk

**RESOLUTION ENDORSING THE REVIEW OF SMART SCALE APPLICATIONS
REQUESTING TRANSPORTATION FUNDING**

WHEREAS, the Virginia General Assembly enacted legislation now titled "Smart Scale" which established new criteria for the allocation of transportation funding for projects within the State; and

WHEREAS, the Greene County Board of Supervisors first discussed these proposed Smart Scale projects at their meeting on January 23, 2024 and agreed by consensus, to support the review of the applications for project funding; and

WHEREAS, the Virginia Department of Transportation completed studies for both project applications, indicating that the projects address both Principles 2 and 6 of the VTrans 2040 Plan. The projects will provide safety for the corridors along US 29 and US 33 and will address high crash potential locations along these important and growing corridors, which are transitioning from rural to suburban. The projects will also provide for greater connectivity between transportation and land use as it will enhance capacity at the intersections along US 29 and US 33 and allow for the planned future development upon the adjacent parcels; and

WHEREAS, it is in the best interest of Greene County to review the Smart Scale applications requesting state funding for eligible transportation projects; and

NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors, at their January 23, 2024, meeting, endorsed the review of Smart Scale applications requesting funding for the following transportation projects:

1. US 29/616 (Carpenters Mill Road)/Commerce Drive improvement project will modify a 0.61-mile corridor with an existing median crossing into Innovative Intersections, as recommended in a safety and operation study completed by RK&K, to help facilitate safer movements crossing US 29.
2. US 33/Greenecroft BLVD/Advance Mills Road improvement project will modify a 0.4-mile corridor by closing the two existing full access intersections at Advance Mills and Greenecroft and adding U-turn only crossings at the east and west ends of the project.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 23, 2024.

Motion: Steve Catalano
Second: Francis McGuigan

Votes:

Goolsby: Yes

Durrer Yes

Lamb: Yes

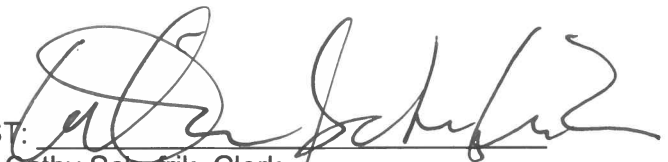
O-2024-002

McGuigan: Yes

Catalano Yes



Marie Durrer, Chair
Greene County Board of Supervisors

ATTEST: 

Cathy Schafrik, Clerk
Greene County Board of Supervisors