

**GREENE COUNTY PLANNING COMMISSION
JANUARY 19, 2022**

THE REGULAR MEETING OF THE GREENE COUNTY PLANNING COMMISSION WAS HELD ON WEDNESDAY, JANUARY 19, 2021 AT 6:30 PM HYBRID IN-PERSON WITH REMOTE VIA TELEPHONE AND ELECTRONIC MEANS.

Members present: Ron Williams, Member Via Zoom
John McCloskey, Member
Mike Traber, Member
Mark Kelp, Member
Angela Hawkins, Member

Staff present: Jim Frydl, Planning Director & Zoning Administrator
Stephanie Golon, Deputy Planning Director
Shawn Leake, Zoning Officer
Cristy Snead, Permit Technician/Secretary via Zoom

NOTICE

The Planning Commission meeting was held in-person/hybrid with remote via telephone and electronic means, viewed by the link below or Zoom:

The meeting may be viewed at the following link **** Granicus
http://acva.granicus.com/ViewPublisher.php?view_id=1

To attend the meeting by telephone, please dial the number below and follow the instructions when prompted. To comment during the public hearing, follow the instructions below to “raise your hand”. Your connection will be unmuted and you will be able to make your comment. Please clearly state your name for the record.

To “raise your hand” by telephone connection: push *9 on your touch-tone phone.

To “raise your hand” by video connection: click on “participants” at the bottom of your screen. A list of all participants will appear. Click on the “raise your hand” button located below the list of names.

The Planning Commission will begin the meeting at 6:30 p.m. Dial-in
number: US Toll-free 1-888-475-4499
Or: US Toll-free 1-877-853-5257

Meeting ID: 810 5155 8252

You can use this link to connect to the live video:

<https://us02web.zoom.us/j/81626990886?pwd=T0pDZk9RWmRabHphOGtIV252cnZmZz09>

Meeting ID: 810 5155 8252

Passcode: 957120

CALL TO ORDER

The Chairman called the meeting to order

DETERMINATION OF QUORUM

Each Commissioner stated their name to establish a quorum.

Mr. Ron Williams via zoom
Mr. Mike Traber
Mr. Mark Kelpé
Mr. John McCloskey
Ms. Angela Hawkins

There was a quorum with all 5 commissioners present.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Mr. Frydl stated they would start the meeting with the Pledge of Allegiance and a moment of silence.

ELECTION OF OFFICERS/LIAISONS

Mr. Frydl started the election by asking the commission for nominations for planning commission chairman.

Mr. Traber nominated Mr. Williams

Mr. McCloskey seconded that nomination

Mr. Frydl asked for a roll call vote:

Ms. Hawkins – Aye
Mr. Kelpé – Aye
Mr. McCloskey – Aye
Mr. Traber – Aye
Mr. Williams – Aye

With a roll call vote of 5-0, Mr. Williams was selected as the Chairman of the Planning Commission.

Mr. Williams continued to conduct the meeting.

Mr. Williams nominated Mr. Traber for Vice-Chairman.

Mr. McCloskey seconded that nomination.

Mr. Williams asked for a roll call vote:

Ms. Hawkins – Aye
Mr. Kelpé – Aye
Mr. McCloskey – Aye
Mr. Traber – Aye
Mr. Williams – Aye

With a roll call vote of 5-0, Mr. Traber was selected as the Vice Chairman of the Planning Commission.

Mr. Williams asked if there were any nominations for the planning commission secretary.

Mr. Frydl stated that Cristy Snead is the current secretary and is willing to continue.

Mr. Traber nominated Mrs. Snead

Mr. McCloskey seconded the nomination

Mr. Williams asked for a roll call vote:

Ms. Hawkins – Aye
Mr. Kelpé – Aye
Mr. McCloskey – Aye
Mr. Traber – Aye
Mr. Williams – Aye

With a roll call vote of 5-0, Mrs. Snead was selected as the secretary of the Planning Commission.

Mr. Williams then moved on to the liaisons for Town of Stanardsville, Ruckersville Advisory Committee, and Economic Development Authority.

Mr. McCloskey was nominated by Mr. Williams for the Town of Stanardsville, Mr. Traber seconded that nomination.

Mr. Traber nominated Ms. Hawkins for the Ruckersville Advisory Committee; Mr. McCloskey seconded that nomination.

Ms. Hawkins nominated Mr. Traber for the Economic Development Authority; Mr. Kelpé seconded that nomination.

Mr. Williams asked for a roll call vote:

Ms. Hawkins – Aye
Mr. Kelpé – Aye
Mr. McCloskey – Aye
Mr. Traber – Aye
Mr. Williams – Aye

With a roll call vote of 5-0 on each liaison position, they each have been approved as nominated.

Mr. Williams stated that he would like to address the proposed amendment to the planning commission by-laws.

Mr. Frydl described the reason for the amendment which is Article X – Remote Participation added to the planning commission's by-laws due to the convenience of remote and hybrid meetings. Mr. Frydl went on to explain the regulations stipulated in this article.

Mr. Traber and Mr. McCloskey stated that they agree with this amendment and like it.

Mr. McCloskey made a motion to approve this amendment in the planning commission by-laws.

Ms. Hawkins seconded the motion.

Mr. Williams asked for a roll call vote:

Ms. Hawkins – Aye
Mr. Traber – Aye
Mr. Kelpé – Aye
Mr. McCloskey – Aye

Mr. Williams – Aye

With a roll call vote of 5-0, the by-laws were approved with the amendment.

PUBLIC HEARING

The Greene County Planning Commission will review and make a recommendation to the Board of Supervisors for the adoption of the Capital Improvement Plan (CIP) for the fiscal year 2022-2023.

Mr. Frydl explained what the capital improvement plan is and why localities use it. He stated that the CIP is an essential planning tool for infrastructure and community facilities and reinforcing the desired land use pattern. Mr. Frydl stated that the advantages of a CIP are using tax dollars wisely, focusing on community needs and capabilities, obtaining community support, encouraging economic development, maintaining a stable financial program, taking advantage of federal and state grants, and loans programs. He advised the commission that the comprehensive plan outlines several key goals for CIP to include:

Support steady, and balanced economic growth, primarily in the county's Designated Growth Area; to protect the rural character and heritage of the County, to ensure quality education and educational opportunities for County youth, and establish a safe and vibrant community for all ages of the community residents. Mr. Frydl stated accomplishing these goals is dependent on sound long-term investment in infrastructure and equipment.

Mr. Frydl then explained how the CIP displays annual totals from 2023 to 2027, and how the totals are estimated.

Mr. McCloskey referred back to the CIP regarding Greene County public schools and their request for an upgraded HVAC roof unit, he stated that he was under the impression that the schools were able to purchase a new HVAC roof unit in 2020 with COVID emergency funds for better air exchange within the schools. Mr. Frydl stated that he was unsure about that. He stated that Ms. Spencer at the school board office stated that the school board has already voted and approved the CIP recommendations. The School District Budget is a separate constitutional unit and they may be able to lessen the amount requested from the Board of Supervisors in the CIP. Mr. McCloskey also stated that there is nothing in the CIP until 2029 regarding the elementary school that is needed in Ruckersville. Mr. Frydl stated that staff has been working with the school administration on locating a piece of land that would be suitable for another elementary school.

Mr. Williams asked if there was anyone in the building that would like to speak.

Mr. Frydl stated that there are not.

Mr. Frydl stated that there is also no one on zoom that has raised their hand.

Mr. Williams opened and closed the public hearing.

Mr. Williams asked if there were any discussions from the planning commission members.

Mr. Williams asked for a motion.

Mr. Traber made a motion to recommend approval to the board of supervisors.

Mr. McCloskey seconded the motion.

Ms. Hawkins – Aye
Mr. Traber – Aye
Mr. Kelp – Aye
Mr. McCloskey -Aye
Mr. Williams – Aye

With a roll call vote of 5-0, the planning commission recommended approval to the board of supervisors.

OLD/NEW BUSINESS

No old or new business per Mr. Frydl

MINUTES

November 17th, 2021 Minutes

Mr. Williams made a motion to approve as written.

Mr. Kruskamp seconded

Mr. Traber - Aye
Mr. Williams - Aye
Mr. Kruskamp - Aye
Mr. McCloskey - Aye
Mr. Willer - Aye

With a roll call vote of 5-0, the November 17th, 2021 minutes were approved as written

OTHER PLANNING MATTERS

Ruckersville Advisory Committee – Mr. Frydl stated that at the last RAC meeting they discussed the road and pedestrian plans for Ruckersville. Mr. Traber stated that the RAC was very happy to meet the new grant writer for Greene County.

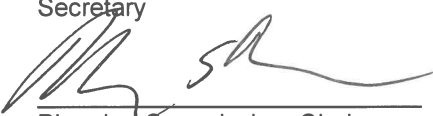
Town of Stanardsville – Mr. Frydl stated that the Town Council meeting was this past Monday. He stated that they voted to ask the Planning Commission to review Agriculture by-right for parcels within the Town. Mr. Frydl stated that the Town does need more BZA members. He stated that potential members have to be a Town resident.

Development and Activity Update – Mr. Frydl advised the commission that they have the development update.

Next Months Agenda – Mr. Frydl stated the Capital Improvement Plan is on the agenda for next month.

ADJOURNMENT

Respectfully submitted,
Cristy Snead,
Secretary



Planning Commission, Chairman

Vice Chair