

January 12, 2021

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, JANUARY 12, 2021, BEGINNING AT 6:30 P.M. BY ZOOM VIDEO COMMUNICATION IN ACCORDANCE WITH THE ORDINANCE ADOPTED ON MARCH 24, 2020 TO PERMIT PUBLIC BODIES OF GREENE COUNTY TO ASSEMBLE ELECTRONICALLY, TO MODIFY PUBLIC MEETING AND PUBLIC PRACTICES AND PROCEDURES, TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES, AND TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH THE COVID-19 PANDEMIC DISASTER

Present were: Bill Martin, Chair
Marie Durrer, Vice Chair
Steve Bowman, Member
Dale Herring, Member
Davis Lamb, Member

Staff present: Mark B. Taylor, County Administrator
Kelley Kemp, Assistant County Attorney
Patti Vogt, Deputy Clerk
Jim Frydl, Director of Planning and Zoning
Melissa Meador, Director of Emergency Services
Tracy Morris, Director of Finance

RE: ELECTION OF CHAIR

Upon motion by Dale Herring, second by Steve Bowman and affirmative roll call vote, the Board elected Bill Martin as Chair for calendar year 2021.

Recorded vote:	Bill Martin	-	Abstained
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: ELECTION OF VICE CHAIR

Upon motion by Davis Lamb, second by Dale Herring and affirmative roll call vote, the Board elected Marie Durrer as Vice Chair for calendar year 2021.

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Abstained
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: CLOSED MEETING

Ms. Kemp read the proposed resolution for closed meeting.

Upon motion by Dale Herring, second by Marie Durrer and unanimous roll call vote, the Board approved the following:

WHEREAS, the Board of Supervisors of Greene County desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, of the performance of specific public officers, appointees, or employees of any public body - County Administrator
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body - RSA

WHEREAS, pursuant to: §2.2-3711(A)(1) (A)(6) (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Greene County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: OPEN MEETING

Upon motion by Davis Lamb, second by Marie Durrer and unanimous roll call vote, the Board returned to open meeting.

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

By unanimous roll call vote, members certified that only public business matters lawfully exempted from the open meeting requirement and only such matters as identified by the motion to enter into closed meeting were discussed.

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

RE: PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Chair opened the meeting with the Pledge of Allegiance followed by a moment of silence. Mr. Martin said the Board of Supervisors is operating under Greene County's Continuity of Government Ordinance which allows for meetings to be held digitally.

RE: ADOPTION OF AGENDA

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board approved the agenda as presented.

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: UPDATE ON COVID-19

Ms. Meador said there are 407,947 COVID cases in Virginia and 5,477 COVID related deaths. The Health District reports 8,952 cases and 97 fatalities. Greene County has 682 COVID cases, 32 hospitalizations, and 4 COVID related deaths. There is an outbreak at the local nursing home. A COVID clinic is scheduled for Tuesday, January 26, 2021 at Emanuel Christian Center. Phase 1A of vaccine strategy includes health care personnel, doctors, nurses, EMTs and residents of long-term care facilities. The local nursing home had their first vaccine clinic yesterday. Phase 1B will include other essential workers such as school staff, day care workers, people over the age of 75 and officials needed to maintain the continuity of government. A vaccine clinic will be scheduled here. As of today, Greene County has 453 individuals who have received first vaccine and 8 individuals who are fully vaccinated. The Virginia Department of Health has a COVID vaccine dashboard on their website. Vaccine is not mandated for EMS personnel but just over half have chosen to be vaccinated. There is ongoing discussion on how to handle an individual who opts not to be vaccinated and then gets COVID.

RE: UPDATE ON CARES ACT

Mr. Taylor said the deadline for expenditure of CARES Act funds has been extended to December 31, 2021. New office space for Parks and Recreation Department is nearing completion. The contractor for the EMS station construction project will begin work on site next week. Delivery of the building package has been delayed but that is not an issue with the extension of the deadline. The building will be ready to move into prior to June 30, 2021. Other projects include sound and viewing systems at courts, addition of partition at Commonwealth's Attorney

Office, keyless locks on primary doors at County Administration Building, and touchless soap and towel dispensers in restrooms in county buildings.

RE: MATTERS FROM THE PUBLIC

Ms. Gwen Baker thanked Board members for work done with CARES Act funds. She asked for an update on the broadband grant/project at Board meetings.

RE: CONSENT AGENDA

Upon motion by Steve Bowman, second by Dale Herring and unanimous roll call vote, the Board approved the minutes of the December 8, 2020 meeting as presented.

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: BYLAWS FOR CALENDAR YEAR 2021

Board members discussed starting meetings at 5:30 pm with the public session beginning at 6:30 p.m. Mr. Herring asked that "if they want a response" in Section 4-1.1 be deleted and Mr. Bowman noted a spacing issue in Section 4-1.3. Mr. Martin noted the change to 5:30 pm start time needs to be changed in Section 2-1. a and 2-1. d.

Upon motion by Steve Bowman, second by Dale Herring and unanimous roll call vote, the Board approved the bylaws for 2021 as amended. (See Attachment "A")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: MEETING SCHEDULE FOR 2021

Upon motion by Steve Bowman, second by Dale Herring and unanimous roll call vote, the Board approved the 2021 meeting schedule. (See Attachment "B")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Upon motion by Steve Bowman, second by Dale Herring and unanimous roll call vote, the Board approved the FY 2022 Budget Schedule with workshops starting at 4:30 pm. (See Attachment "C")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: APPOINTMENTS

Upon motion by Dale Herring, second by Steve Bowman and unanimous roll call vote, the Board appointed Davis Lamb to the Agricultural and Forestal Advisory Committee for calendar year 2021. (See Attachment "D")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Upon motion by Dale Herring, second by Steve Bowman and unanimous roll call vote, the Board appointed Marie Durrer to the Central Virginia Regional Jail Authority for calendar year 2021. (See Attachment "E")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Upon motion by Dale Herring, second by Steve Bowman and unanimous roll call vote, the Board appointed Marie Durrer to the Piedmont Workforce Network Council and Steve Bowman as alternate for calendar year 2021. (See Attachment "F")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Upon motion by Steve Bowman, second by Marie Durrer and unanimous roll call vote, the Board appointed Dale Herring and Bill Martin to the Rivanna River Basin Commission for calendar year 2021. (See Attachment "G")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Upon motion by Marie Durrer, second by Dale Herring and unanimous roll call vote, the Board appointed Davis Lamb to the Social Services Board for calendar year 2021. (See Attachment "H")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Upon motion by Davis Lamb, second by Steve Bowman and unanimous roll call vote, the Board appointed Dale Herring to the Thomas Jefferson Planning District Commission for calendar year 2021. (See Attachment "I")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

Upon motion by Dale Herring, second by Davis Lamb and unanimous roll call vote, the Board approved appointments for calendar year 2021 as discussed. (See Attachment "J")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: PUBLIC HEARING - GRANT RIGHT-OF-WAY TO RAPPAHANNOCK ELECTRIC COOPERATIVE

The proposed resolution will grant a right-of-way easement to Rappahannock Electric Cooperative on County property at 9845 Spotswood Trail and 34 Monte Vista Lane, the location of the new EMS Station. Mr. Taylor said a public hearing must be held on the transfer of real estate.

The hearing was opened for public comments and closed with none.

Upon motion by Dale Herring, second by Steve Bowman and unanimous roll call vote, the Board approved the resolution to grant a right-of-way easement to Rappahannock Electric Cooperative on property owned by Greene County at 9845 Spotswood Trail and 34 Monte Vista Lane. (See Attachment "K")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: PUBLIC HEARING - RE-ADOPTION OF ORDINANCE - PERFORMANCE BONUS FOR EMPLOYEES

Mr. Taylor said the Board of Supervisors approved this ordinance on an emergency basis at their December 8, 2020 meeting due to time constraints associated with State money made available for Compensation Board funded positions.

The hearing was opened for public comment. Mr. Steve Kruskamp did not feel it would be a smart move for the County to approve this in the environment we have right now. Other counties have approved this type bonus but other actions were taken such as furloughs. The Bureau of Labor statistics indicates negative job growth and rising unemployment for Greene County. He was concerned about what this communicates to residents. First responders should not be included in the category with other government employees. The public hearing was closed.

Upon motion by Davis Lamb, second by Dale Herring and unanimous roll call vote, the Board approved re-adoption of the ordinance to allow the Board of Supervisors to approve a performance bonus for employees pursuant to Virginia Code Section 15.2-1508 originally approved on December 8, 2020. (See Attachment "L")

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: JAUNT

Ms. Karen Davis, Interim JAUNT CEO, said the transition of Greene Transit has been successful. Twelve new vehicles will arrive in the next couple of months and require a commercial driver's license (CDL) to operate. Drivers are on track to obtain that license. Ms. Davis reviewed service summary, service planning survey, and the new logo.

Mr. Lamb asked about a weekly or monthly pass and Ms. Davis said they are looking at electronic passes. Mr. Bowman questioned the commitment made by the previous CEO and weekend transports. Ms. Davis said JAUNT is fully committed to moving forward with the commitments made to Greene County. Saturday service has been discontinued during COVID but the Transit Planner is considering reinstatement of that service. Reservations can be made up to two weeks in advance. It is recommended to make a reservation the day before but same day requests will be accommodated if possible.

RE: BOARD LIAISON REPORTS

Mr. Bowman said the School Board will meet on January 13 and the Planning Commission will meet on the January 20th. Mrs. Durrer said the Jail Board will meet on Thursday night. She will be attending the Criminal Justice Board Meeting at the Chair's request.

RE: COUNTY ADMINISTRATOR UPDATE

Mr. Taylor provided updates on the Animal Shelter, the Inspections Department, Erosion & Sediment Control/Stormwater Management, Parks and Recreation Department, Planning and Zoning, Emergency Services Department, Vehicle Maintenance Facility, and the Solid Waste

Facility. Parks and Recreation will be moving to new office space at the Park and Director Jeff Billker will be leaving employment on January 26. The position vacancy will be advertised.

Mr. Taylor noted necessary repairs to the HVAC system at the County Administration Building and ongoing problems with the County's phone system. Staff is looking at alternatives for a new phone system. Solid Waste is working on plans for a household hazardous waste disposal event. The Health District has asked for information on the number of employees, considered essential workers, who want to receive the COVID vaccine. The County has applied for a BRIC Grant to pay for our water supply project. Greene County was in court again last week on a preliminary motion in the RSA litigation.

Mr. Taylor said Patti Vogt, Deputy Clerk to the Board of Supervisors, is planning to retire at the end of May, 2021. This position vacancy will also be advertised.

In response to a question by Mr. Bowman, Mr. Taylor said the County received a warning letter from DEQ regarding excessive zinc levels in effluent from the wastewater plant and he is awaiting a response from RSA on efforts to identify the source and mitigation plans.

RE: OTHER ITEMS FROM BOARD MEMBERS

Mr. Martin said the General Assembly session begins on January 13.

RE: ADJOURN

Upon motion by Davis Lamb, second by Steve Bowman and unanimous roll call vote, the Board meeting was adjourned.

Recorded vote:	Bill Martin	-	Yes
	Marie Durrer	-	Yes
	Steve Bowman	-	Yes
	Dale Herring	-	Yes
	Davis Lamb	-	Yes

Motion carried.



William Bryan Martin, Chair
Greene County Board of Supervisors



Mark B. Taylor, Clerk
Greene County Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, ADOPTING THE BYLAWS
OF THE BOARD OF SUPERVISORS, AS AMENDED**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board amends and adopts its Bylaws; and

WHEREAS, the Board has reviewed, discussed, and considered suggested amendments to its Bylaws;

NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby adopt the Bylaws of the Board of Supervisors, as amended; and

BE IT FURTHER RESOLVED that these amended Bylaws be posted on the Greene County website for public access.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

Motion: Steve Bowman
Second: Dale Herring

Votes:

Bowman: Yes
Durrer: Yes
Herring: Yes
Lamb: Yes
Martin: Yes



William Bryan Martin, Chair

ATTEST: 

Mark B. Taylor, Clerk

GREENE COUNTY BOARD OF SUPERVISORS BYLAWS

SECTION 1 -- PURPOSE AND BASIC PRINCIPLES

Section 1-1 Purpose of Bylaws and Rules of Procedure

- A. To enable County government to transact business expeditiously and efficiently;
- B. To protect the rights of each individual;
- C. To preserve a spirit of cooperation among Board members; and
- D. To determine the pleasure of the Board on any matter.

Section 1-2 Five Basic Principles Underlying Bylaws and Rules of Procedure

- A. Only one subject may claim the attention of the Board at one time;
- B. Each item presented for consideration is entitled to full and free discussion;
- C. Every member has rights equal to every other member;
- D. The will of the majority must be carried out, and the rights of the minority must be preserved;
- E. Board members should work as a collaborative body to promote effective government.

SECTION 2 -- MEETINGS

Section 2-1 Regular Meetings

- A. There will be a regular monthly meeting on the second and fourth Tuesday of each month beginning at 5:30 p.m. The meetings will be held at the County Administration Building located at 40 Celt Road, Stanardsville, VA 22973. A yearly calendar will be developed at the annual organizational meeting.
- B. When a regularly scheduled meeting falls on a legal holiday, the meeting shall be held on the following Thursday.
- C. If the Chairman, in consultation with the County Administrator, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting, the meeting shall be postponed and all items on the agenda shall be deferred one week to the following Tuesday. Such finding shall be communicated to the members and the press as promptly as possible and all reasonable efforts shall be made to notify the public including, but not limited to, providing such notice on the County web site or by electronic means.

- D. If the Chairman, in consultation with the County Administrator, finds and declares that more than the standard time allocated for Closed Meeting is needed for a particular meeting or that a work session is needed prior to the normal starting time for a regular meeting, the meeting start time may be adjusted to a time earlier than 5:30 p.m. Such finding shall be communicated to the members and the press as promptly as possible and all reasonable efforts shall be made to notify the public including, but not limited to, providing such notice on the County web site or by electronic means.
- E. From time to time, the Board may act in open meeting to add meetings to its approved meeting schedule for such things as joint meetings with the School Board or other entities, work sessions on various topics, or budget work sessions. Notice of such additional meetings shall be communicated to the members and the press as promptly as possible and all reasonable efforts shall be made to notify the public including, but not limited to, providing such notice on the County web site or by electronic means.

Section 2-2 Special Meetings

The Board may hold such special meetings, as it deems necessary, at such times and places as it may find convenient; and it may adjourn from time to time. The Chairman or two (2) or more members may call a special meeting of the Board in such a manner as prescribed by Section 15.2-1418 of the Code of Virginia (1950), as amended. Only matters specified in the notice shall be considered unless all of the members of the Board are present. Where a special meeting has been called the Board shall give to the media and general public such notice of the time, place and purpose of the meeting as is feasible.

Section 2-3 Annual Organizational Meetings

- A. The first meeting held after the newly elected members of the governing body shall have qualified and the first meeting held in the corresponding month of each succeeding year shall be known as the annual meeting. The County Administrator shall preside during the election of the Chairman of the Board.
- B. The Chairman shall be elected at the annual organizational meeting, immediately following any initial closed meeting, for a term of one year, but shall continue to serve until such time as a new Chairman is elected. The Chairman may succeed himself/herself in office.
- C. Following the election of the Chairman, he/she will assume the chair and conduct the election of the Vice Chairman.
- D. Following the election of the Vice Chairman, the Board shall:
 - 1. Adopt the yearly calendar for Board meetings.
 - 2. Adopt its Bylaws.
 - 3. Vote on liaison assignments as required.

Section 2-4 Quorum and Method of Voting

- A. At any meeting, a majority of the Supervisors shall constitute a quorum. All resolutions, ordinances, and closed session certifications shall be determined by a recorded roll call voice vote. All other matters may be determined by consensus or voice vote, or a roll call vote at the discretion of the Chairman.
- B. Members abstaining shall state for the record their reason for abstaining.
- C. A tie vote fails.

Section 2-5 Board to Sit In Open Session

The Board shall sit in open session and all persons conducting themselves in an orderly manner may attend the meetings; provided, however, the Board may conduct Closed Meetings as permitted under the Virginia Freedom of Information Act.

Section 2-6 Closed Meetings

- A. Closed Meetings may only be convened in conformance with Section 2.2-3711 of the Code of Virginia (1950), as amended.
- B. No resolution, ordinance, rule, contract, regulation or motion agreed to in a Closed Meeting shall become effective until the Board reconvenes in an open session and takes a vote of the membership on such resolution, ordinance, rule, contract or regulation or motion which shall have its substance reasonably identified in the open meeting.
- C. At the conclusion of a Closed Meeting, the Board shall reconvene in open session immediately thereafter and shall take a roll call vote certifying that to the best of each members' knowledge:
 - 1. Only public business matters lawfully exempted from open session requirements were discussed; and
 - 2. Only public business matters identified in the motion convening the Closed Meeting were heard, discussed or considered.
 - 3. Any member who believes that there was a departure from the above requirements shall so state prior to the vote, indicating the substance of the departure that, in his/her judgment, has taken place.
- D. The Board may permit non-members to attend a Closed Meeting if their presence will reasonably aid the Board in its consideration of an issue.

SECTION 3 -- OFFICERS

Section 3-1 Chairman and Vice Chairman

- A. The Chairman shall preside over all meetings of the Board of Supervisors. Upon the death, resignation or other permanent disability of the Chairman to fulfill the duties of his office, the Board shall elect a new Chairman at its next regularly scheduled meeting or as soon thereafter as possible.

- B. The Vice-Chairman shall preside over all meetings of the Board of Supervisors when the Chairman is unable to attend or in absence of a Chairman due to death, resignation or permanent disability until the Board elects a new Chairman in accordance with Section 3-1.A.

Section 3-2 Clerk

The Clerk of the Board shall be the County Administrator. The County Administrator may appoint one or more members of the County staff to serve as Deputy Clerk of the Board.

Section 3-3 Parliamentarian

The County Attorney shall serve as the Parliamentarian for the purpose of interpreting these Bylaws and Rules of Procedure and Robert's Rules of Order as may be directed by the Chairman, or as required as a result of a point of order raised by any one or more Board members. If the County Attorney is unavailable, the County Administrator shall serve as the Parliamentarian.

Section 3-4 Preservation of Order

- A. At meetings of the Board, the presiding officer shall preserve order and decorum.
- B. The Board encourages citizens to work through problems at the department and/or administrative levels before coming to the Board.
- C. Board meetings should not be used as a forum for political activity or campaigning.
- D. The Board will focus on issues and avoid making public comments about individuals, staff members, fellow Board members, community residents or media representatives.

SECTION 4 - CONDUCT OF BUSINESS

Section 4-1 Public Hearings

Public hearings are held as required to receive community input and citizen comment.

1. Any person desiring to speak shall sign up prior to the meeting and write down their contact information.
2. Speakers will be allowed three (3) minutes of time or longer based on the Chairman's discretion. Speakers may not yield their time to others.
3. The Chairman will monitor time and maintain decorum.

Section 4-2 Matters From the Public

- A. The Board will set aside time for matters from the public on each meeting agenda to receive comments on any item not scheduled for a public hearing.
- B. Procedures for matters from the public are as follows:

1. All persons wishing to speak shall sign up prior to speaking.
 2. All speakers shall speak from the microphone and state their name prior to their comments.
 3. Speakers will be allowed three (3) minutes of time or longer based on the Chairman's discretion.
 4. Speakers may not yield their time to others.
 5. The Chairman will monitor time and maintain decorum.
- C. The Board will not engage with the citizens in discussion or debate of any comment received.

Section 4-3 Consent Agenda

The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of any Board member present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

Section 4-4 Other Matters from the Board

The Board will follow the procedure of taking no action on items introduced at the table under the category of other matters from the Board members or the County Administrator. If an item is presented for the first time during the course of business by Board members or the County Administrator, any action will be deferred until the next meeting of the Board. Exception will be made by unanimous consent of the Board.

Section 4-5 Motions

- A. A substitute motion may be made by any member to any motion properly on the floor. Once seconded, the substitute motion shall take precedence and all debate or action on the existing motion shall cease until the substitute motion is decided. Debate on a substitute motion is permissible. If the substitute motion is passed by a majority vote of the members then present, the original motion is supplanted by the substitute motion. A second substitute motion can be made only after the first substitute motion is decided by vote of the Board. No more than two substitute motions may be made on any agenda item.
- B. No Board member shall abstain from any vote unless there is a conflict of interest.
- C. In accordance with the Code of Virginia, a recorded affirmative vote of a majority of the entire Board shall be required to pass any ordinance or resolution imposing taxes, authorizing the borrowing of money, or appropriating funds in excess of \$500.00.

Section 4-6 Supplemental Appropriations

Supplemental appropriation requests of local funds will require a second reading.

Section 4-7 Amendment of Rules

These Bylaws may be amended by majority vote of the entire membership.

Section 4-8 Robert's Rules of Order

The proceedings of the Board, except as otherwise provided in the Bylaws and Rules of Procedure and by applicable State law, shall be guided by Robert's Rules of Order.

SECTION 5 - AGENDA

Section 5-1 Preparation

- A. The Chairman and the County Administrator will set the agenda for meetings. Any Board member can add an item to the agenda, coordinating with the Chairman and the County Administrator to determine when the matter will be scheduled for Board consideration.
- B. Items requested to be on the agenda must be submitted in writing eight (8) working days prior to the meeting to allow for distribution of agenda to the media and for circulation of packet to the Board members. All correspondence addressed to the Chairman and/or to Board Members, that is included in the Board packet, must provide a telephone number and a return address. Individuals and/or departments wishing to provide information to the Board after the stated deadline will be required to mail such information directly to the mailing addresses of individual Board Members with a copy to the County Administrator's Office.
- C. Persons wishing to appear before the Board are directed to contact the County Administrator or Board Clerk, to be placed on the agenda.
- D. The Clerk of the Board shall prepare or cause to be prepared extra copies of the agenda and shall make the same available to the public in the Office of the County Administrator. The Clerk shall also have copies available at each meeting. The Clerk shall post the agenda in such public places in the County as shall give the public as much notice of the agenda as is feasible.

SECTION 6 - BOARD APPOINTMENTS

Section 6-1 Board of Supervisors Liaison Appointments

- A. The Board, by majority vote, may establish Board liaison positions for departments, committees, partnerships, and other boards as required.
- B. The role of the liaison is to facilitate communication. The liaison will report on matters that may come before the Board or could have a future impact on the Board, staff and citizens of Greene. The liaison as an individual has no authority to act for the Board unless given that authority by majority vote during an established regular meeting.

Section 6-2 Citizen Appointments

All appointments of citizens, other than members of the Board of Supervisors, shall be made by a majority vote of Board members present.

SECTION 7 - GENERAL OPERATING POLICY

Section 7-1 Actions by Individual Members of the Board

- A. Board members will refrain from taking individual actions that require expenditure of public funds or significant staff time regarding matters not in furtherance of Board action.
- B. In responding to questions from the media and citizens, Board members shall not speak for the entire Board without authorization or make any comment on executive session matters as pursuant to Section 2.1-344 of the Code of Virginia. The media should be referred to the Chairman or the County Administrator regarding any official action of the Board.

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, ADOPTING THE 2021 MEETING SCHEDULE
FOR THE BOARD OF SUPERVISORS**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board adopts its meeting schedule for that calendar year; and

WHEREAS, the Board also desires to set the date of the first meeting in 2022, which also serves as its Annual Organizational Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby adopt its 2021 Meeting Schedule as presented; and

BE IT FURTHER RESOLVED that the 2021 Meeting Schedule be posted on the Greene County website for public access and distributed as appropriate by the Clerk to the Board.

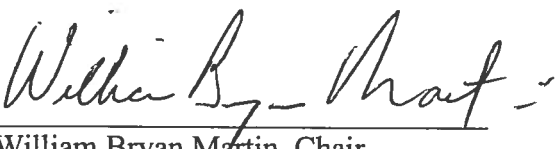
ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

Motion: Steve Bowman

Second: Dale Herring

Votes:

Martin	Yes
Durrer	Yes
Bowman	Yes
Herring	Yes
Lamb	Yes


William Bryan Martin, Chair
Greene County Board of Supervisors

ATTEST: 
Mark B. Taylor, Clerk
Greene County Board of Supervisors

GREENE COUNTY BOARD OF SUPERVISORS - 2021 MEETING SCHEDULE

Meeting Date

January 12, 2021	Regular Meeting
January 26, 2021	Regular Meeting
February 9, 2021	Budget Workshop - CIP Presentation - and Regular Meeting
February 23, 2021	Regular Meeting
March 2, 2021	Budget Workshop
March 9, 2021	Budget Workshop and Regular Meeting
March 11, 2021	Budget Workshop (if needed)
March 23, 2021	Regular Meeting
April 13, 2021	Regular Meeting
April 27, 2021	Regular Meeting
May 11, 2021	Regular Meeting
May 25, 2021	Regular Meeting
June 8, 2021	Regular Meeting
June 22, 2021	Regular Meeting
July 13, 2021	Regular Meeting
July 27, 2021	Regular Meeting
August 10, 2021	Regular Meeting
August 24, 2021	Regular Meeting
September 14, 2021	Regular Meeting
September 28, 2021	Regular Meeting
October 12, 2021	Regular Meeting
October 26, 2021	Regular Meeting
November 9, 2021	Regular Meeting
December 14, 2021	Regular Meeting
January 11, 2022	Organizational and Regular Meeting

COUNTY BUDGET PROCESS/SCHEDULE FY 2022

December 16 th	Distribute budget preparation information
January 11 th	Deadline for budget submission
January 12 th	Review of submissions by County Administrator/Finance Director
January 26 th	Presentation from Auditors & Public Comment on Audit
January 29 th	Complete draft of County Budget
February 1 st - 5 th	Agency/Department presentations to County Administrator
February 8 th	Inclement Weather Date for Agency/Department Presentations
February 9 th - 26 th	County Administrator & Finance Director Meetings
February 9 th	CIP Presentation – 4:30 p.m.
February 24 th	School Board adopts budget to send to Board of Supervisors
February 26 th	All Budget Information to Board of Supervisors
March 2 nd	Budget Workshop – 4:30 p.m. County Administrator Budget Presentation Constitutional Officers, School Board
March 9 th	Budget Workshop – 4:30 p.m.
March 11 th	Budget Workshop – 4:30 p.m. If Needed
March 23 rd	Deadline for ad to be submitted
March 28 th	Advertise budget for public hearing
April 27 th	Public Hearing on Budget & Tax Rates, Adopt Tax Rate
May 11 th	Adopt Budget

NOTE: Yellow highlighted dates are additional meeting dates.

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, APPOINTING A MEMBER OF THE BOARD OF SUPERVISORS
TO THE AGRICULTURAL AND FORESTAL DISTRICT ADVISORY COMMITTEE**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board makes appointments to various entities; and

WHEREAS, the Board desires to appoint its voting member to serve on the Agricultural and Forestal District Advisory Committee;

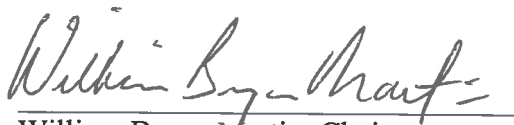
NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby appoint Davis Lamb as its voting representative on the Agricultural and Forestal District Advisory Committee.

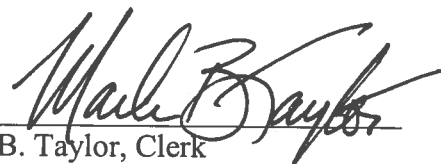
ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

Motion: Dale Herring
Second: Steve Bowman

Votes:

Bowman: Yes
Durrer: Yes
Herring: Yes
Lamb: Yes
Martin: Yes


William Bryan Martin, Chair
Greene County Board of Supervisors

ATTEST: 
Mark B. Taylor, Clerk
Greene County Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, APPOINTING A MEMBER OF THE BOARD OF SUPERVISORS
TO THE CENTRAL VIRGINIA REGIONAL JAIL AUTHORITY**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board makes appointments to various entities; and

WHEREAS, the Board desires to appoint its voting member to serve on the Central Virginia Regional Jail Authority;

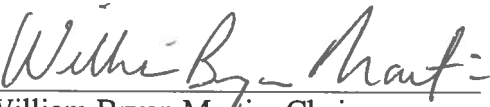
NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby appoint Marie Durrer as its voting representative on the Central Virginia Regional Jail Authority for the calendar year 2021.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

Motion: Dale Herring
Second: Steve Bowman

Votes:

Bowman: Yes
Durrer: Yes
Herring: Yes
Lamb: Yes
Martin: Yes



William Bryan Martin, Chair
Greene County Board of Supervisors

ATTEST: 

Mark B. Taylor, Clerk
Greene County Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, APPOINTING MEMBERS OF THE BOARD OF SUPERVISORS
TO THE PIEDMONT WORKFORCE NETWORK COUNCIL**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board makes appointments to various entities; and

WHEREAS, the Board desires to appoint its voting member and alternate to serve on the Piedmont Workforce Network Council;

NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby appoint Marie Durrer as its voting representative and Steve Bowman as its alternate on the Piedmont Workforce Network Council for the calendar year 2021.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

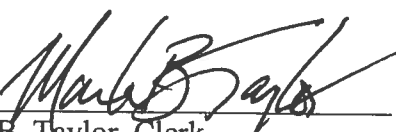
Motion: Dale Herring
Second: Steve Bowman

Votes:

Bowman: Yes
Durrer: Yes
Herring: Yes
Lamb: Yes
Martin: Yes



William Bryan Martin, Chair
Greene County Board of Supervisors

ATTEST: 

Mark B. Taylor, Clerk
Greene County Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, APPOINTING A MEMBER OF THE BOARD OF SUPERVISORS
TO THE RIVANNA RIVER BASIN COMMISSION**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board makes appointments to various entities; and

WHEREAS, the Board desires to appoint two members to serve on the Rivanna River Basin Commission;

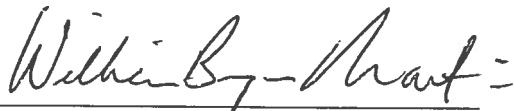
NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby appoints Dale Herring and Bill Martin as its voting representatives on the Rivanna River Basin Commission for the calendar year 2021.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

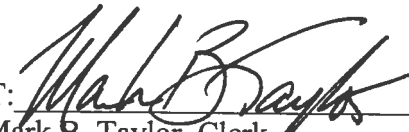
Motion: Steve Bowman
Second: Marie Durrer

Votes:

Bowman: Yes
Durrer: Yes
Herring: Yes
Lamb: Yes
Martin: Yes



William Bryan Martin, Chair
Greene County Board of Supervisors

ATTEST: 

Mark B. Taylor, Clerk
Greene County Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, APPOINTING A MEMBER OF THE BOARD OF SUPERVISORS
TO THE GREENE COUNTY SOCIAL SERVICES BOARD**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board makes appointments to various entities; and

WHEREAS, the Board desires to appoint its voting member to serve on the Greene County Social Services Board;

NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby appoints Davis Lamb as its voting representative on the Greene County Social Services Board for calendar year 2021.

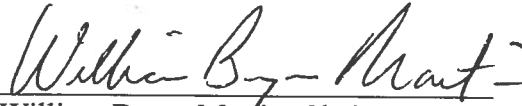
ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

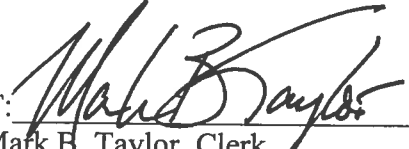
Motion: Marie Durrer

Second: Dale Herring

Votes:

Bowman:	Yes
Durrer:	Yes
Herring:	Yes
Lamb	Yes
Martin	Yes


William Bryan Martin, Chair
Greene County Board of Supervisors

ATTEST: 
Mark B. Taylor, Clerk
Greene County Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF GREENE COUNTY,
VIRGINIA, APPOINTING A MEMBER OF THE BOARD OF SUPERVISORS
TO THE THOMAS JEFFERSON PLANNING DISTRICT COMMISSION**

WHEREAS, at the Annual Organizational Meeting of the Board of Supervisors, conducted as part of the first meeting in January each year, the Board makes appointments to various entities; and

WHEREAS, the Board desires to appoint its voting member to serve on the Thomas Jefferson Planning District Commission;

NOW, THEREFORE, BE IT RESOLVED that the Greene County Board of Supervisors does hereby appoint Dale Herring as its voting representative on the Thomas Jefferson Planning District Commission for calendar year 2021.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

Motion: Davis Lamb

Second: Steve Bowman

Votes:

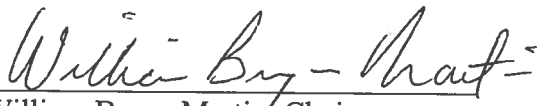
Bowman: Yes

Durrer: Yes

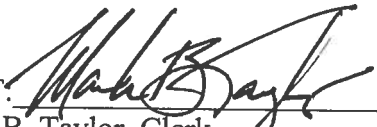
Herring: Yes

Lamb: Yes

Martin: Yes



William Bryan Martin, Chair
Greene County Board of Supervisors

ATTEST: 

Mark B. Taylor, Clerk
Greene County Board of Supervisors

APPOINTMENTS AND LIAISON ASSIGNMENTS OF BOARD MEMBERS - 2021

Steve Bowman

- Board of Zoning Appeals^
- Piedmont Workforce Network Council (alternate)*
- Planning Commission^
- School Board^

Marie Durrer

- Central Virginia Regional Jail Authority*
- Jefferson Area Board for Aging^
- Piedmont Workforce Network Council*

Dale Herring

- Emergency Services^
- Thomas Jefferson Planning District Commission*
- County Administrator's Broadband Advisory Committee~
- County Administrator's Water Supply and Treatment Project Advisory Committee~
- Rivanna River Basin Commission*

Davis Lamb

- Agricultural & Forestal District Advisory Committee*
- Culpeper Soil and Water Conservation District^
- Ruckersville Advisory Committee^
- Social Services Board*

Bill Martin

- Economic Development Authority Board^
- Stanardsville Town Council^
- County Administrator's Water Supply and Treatment Project Advisory Committee~
- Rapidan Service Authority^
- Rivanna River Basin Commission*

*Appointment Requiring Resolution

^Appointment by Chair or Board Motion

~Appointment by County Administrator

**A RESOLUTION TO GRANT A RIGHT OF WAY EASEMENT TO RAPPAHANNOCK
ELECTRIC COOPERATIVE ON PROPERTY OWNED BY GREENE COUNTY AT
9845 SPOTSWOOD TRAIL AND 34 MONTE VISTA LANE**

WHEREAS, Greene County owns land at the corner of 9845 Spotswood Trail (also known as business Rt. 33) and 34 Monte Vista Lane (Tax Map Numbers 38-A-68 and 38-8-78); and

WHEREAS, Greene County has purchased a new modular building to be built on the site; and

WHEREAS, Rappahannock Electric Cooperative is the electric provider for this area; and

WHEREAS, it is required for the new building that there be new underground and/or overhead power lines installed in a new area of the property; and

WHEREAS, in order for Rappahannock Electric Cooperative to install the new power lines, it must have a right-of-way easement on the property; and

WHEREAS, pursuant to Virginia Code Section 15.2-1813, notice of the public hearing on this item was published in the Greene County Record; and

WHEREAS, pursuant to Virginia Code Section 15.2-1800, a public hearing was held on January 12, 2021 concerning the above-described real property; and

WHEREAS, the Board of Supervisors has determined that it is in the best interest of Greene County to grant Rappahannock Electric Cooperative a deed of easement and right of way on the above referenced property.

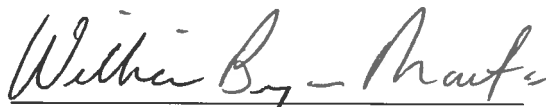
NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Greene County that Greene County shall grant to Rappahannock Electric Cooperative a deed of easement and right of way that is substantially similar to the documents attached as Exhibit A.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JANUARY 12, 2021.

Motion: Dale Herring
Second: Steve Bowman

Votes:

Martin	<u>Yes</u>
Lamb	<u>Yes</u>
Bowman	<u>Yes</u>
Durrer	<u>Yes</u>
Herring	<u>Yes</u>


William Bryan Martin, Chair
Greene County Board of Supervisors


Mark B. Taylor, Clerk
Greene County Board of Supervisors

**AN ORDINANCE TO ALLOW THE BOARD OF SUPERVISORS TO APPROVE A
PERFORMANCE BONUS FOR EMPLOYEES PURSUANT TO VIRGINIA CODE
SECTION 15.2-1508**

WHEREAS, on March 11, 2020 the World Health Organization declared the outbreak of the novel coronavirus, SARS-CoV-2, and the disease it causes, commonly referred to as COVID-19, a pandemic (for reference in this ordinance, the virus and disease that it causes are referred to as "COVID-19"); and

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Number Fifty-One ("EO-51") declaring a state of emergency for the Commonwealth of Virginia because of the COVID-19 pandemic; EO51 acknowledged the existence of a public health emergency arising from the COVID-19 pandemic and that it constitutes a "disaster" as defined by Virginia Code § 44-146.16 because of the public health threat presented by a communicable disease anticipated to spread; and

WHEREAS, on March 13, 2020, Greene County declared a local emergency because of the COVID-19 pandemic; and

WHEREAS, Greene County employees, the employees of Constitutional Officers, and employees of the Department of Social Services have continued to provide essential services to the residents of the County during the local emergency and the pandemic; and

WHEREAS, Greene County public safety personnel have continued to perform their duties and provide vital services to County residents often at increased risk to their own health and safety; and

WHEREAS, Virginia Code §15.2-1508 sets forth the procedure, including the adoption of an ordinance, by which the Board of Supervisors may provide for payment of monetary bonuses to county officers and employees; and

WHEREAS, the Board of Supervisors appreciates and values Greene County employees and their hard work; and

WHEREAS, the Board of Supervisors wishes to specifically acknowledge the commitment and hard-work of employees related to the COVID-19 pandemic.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Supervisors of Greene County, Virginia that:

1. Monetary bonuses for employees shall be considered by the County Administrator and may be awarded based on the determination of the County Administrator, in a total amount not to exceed \$76,001 which amount is hereby appropriated and must be awarded no later than December 31, 2020 at the discretion of the County Administrator.
2. A "bonus" shall be defined as a lump-sum payment to an officer or employee that is not part of that employee's base salary.
3. Any permanent full-time or part-time employee may be eligible for a bonus, as determined by the County Administrator and appropriated by this Ordinance.

4. This Ordinance is being adopted as an emergency ordinance pursuant to Va. Code §15.2-1427(F) and a descriptive notice of this ordinance shall be published once a week for two successive weeks in a newspaper having a general circulation in the county. The second publication shall not be sooner than one calendar week after the first publication. The publication shall include a statement either that the publication contains the full text of the ordinance or that a copy of the full text of the ordinance is on file in the clerk's office of the circuit court of the county or in the office of the county administrator, and this ordinance shall be readopted no later than January 26, 2021.

This amendment shall take effect immediately upon passage.

ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON DECEMBER 8, 2020.

Motion: Dale Herring

Second: Marie Durrer

Votes:

Martin Yes

Durrer Yes

Bowman Yes

Herring Yes

Lamb Yes



**William Bryan Martin, Chairman
Greene County Board of Supervisors**

ATTEST:



**Mark Taylor, Clerk
Greene County Board of Supervisors**